



Conseil scolaire
de district catholique des
Aurores boréales.ca

Flooring at
La Vérendrye
Hallways,
classrooms and
cafeteria:

BID SPECIFICATIONS

CSDCAB

Project# 2024-10-004

DATE

May 2nd , 2024

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END OF SECTION

PART 1 GENERAL

1.1 INVITATION

.1 Bid Call:

Offers signed under seal, executed, and dated will be received at the offices of **Conseil scolaire de district catholique des Aurores boreales, located at 175 High St, Thunder Bay ON P7A 8C7** no later than **3:00:00 pm (EST), May 23rd 2024.**

Bid to be labeled:

Hallway Flooring: School Site – esc de La Vérendrye

.2 Submit one original bid in one envelope.

.3 In the event that more than one envelope is received from the same Bidder, only the last envelope received will be considered.

.4 Email bids will not be accepted

.5 Bids will be opened publicly the same day Bids are received at 4:00 p.m.

.6 Amendments to a submitted Bid will be permitted if received in writing prior to the Bid Call Deadline stated above and if endorsed by the same party or parties who signed and sealed the originally submitted Bid. Amendments to the Bid price shall contain only the dollar value to add or subtract from the originally submitted Bid.

.7 The facility is owned by Conseil scolaire de district catholique des Aurores boréales, CSDCAB is the Legal Owner.

.8 The Owner is not responsible to reimburse Bidders for any expenses, no matter how incurred, in the preparation of their Bid submission as required pursuant to the tender process.

.9 The Owner will not consider and will return unopened any Bids received after the Bid Closing Deadline.

1.2 COMPLIANCE

.1 The Bidder acknowledges that by submitting a Bid, it has accepted an offer by the Owner to enter into a “Bid contract” for the evaluation of Bids and the award of the Contract, if an award is made. The Bidder acknowledges that the terms of the “Bid contract” are represented by the Bid Documents.

.2 Failure to submit a Bid which complies with the requirements of these Instructions to Bidders may cause the Owner to declare a Bid non-compliant.

1.3 INTENT

- .1 Intent of this Bid Call is to obtain an offer to perform work for the construction of the **Hallway Flooring: La Vérendrye**, for a Stipulated Price Contract, in accordance with the Contract Documents.
- .2 Refer to Section 01 00 05 - Summary of the Work for a detailed description of the Work.
- .3 The Owner makes no representation, warranty or guarantee as to the accuracy of the information contained in the Contract Documents or issued by way of addenda. Any quantities shown or data contained in the Contract Documents or provided by way of addenda are estimates only and are for the sole purpose of indicating to Bidders the general size of the work. It is the Bidder's responsibility to avail itself of all the necessary information to prepare a tender in response to this Bid Call.
- .4 All of the provisions of this Bid Call are deemed to be accepted by each Bidder and incorporated into each Bidder's tender.

1.4 PROJECT IDENTIFICATION

- .1 The Project is identified as **Flooring: La Vérendrye**, file number **2024-10-004** as prepared by **CSDCAB** Drawings and Specification Sections in the Table of Contents.
- .2 The Project Locations are:
 - .1 Esc de La Vérendrye –Thunder Bay, ON

1.5 BID CALL SCHEDULE

- .1 The following is the schedule for the Bid Call:
 - .1 Issue Date of Bid Call: May 2nd, 2024
 - .2 Deadline for Questions: May 15th, 2024, 5:00 pm (EST),
 - .3 Deadline for Issuing Addenda: May 17th, 2024, 5:00 pm (EST),
 - .4 Bid Call Deadline: May 23rd, 2024, 3:00 pm (EST).
- .2 The Bid Call Schedule is tentative only and may be changed by the Owner in its sole discretion at any time prior to the Bid Call Deadline.

1.6 CONTRACT/BID DOCUMENTS

- .1 Bid Form
- .2 Definitions

- .1 Except as otherwise defined in these Instructions to Bidders, the defined terms in these Bid Documents are taken from the Contract. The term Contract is defined in the Agreement.
 - .2 Bid Documents: Contract Documents supplemented with Instructions to Bidders, Bid Form, and Bid Supplementary Forms identified therein, Agreement, Definitions and General Conditions of the CCDC2 - 2020 document, Supplementary Conditions, Specifications (per Table of Contents), Drawings (per Drawing List) and Addenda issued during Bidding period.
 - .3 Bid, Offer, or Bidding: Act of submitting an offer under seal.
 - .4 Bid Price: Monetary sum identified in Bid Form as an offer to perform required work.
- .3 Availability
- .1 Bid documents will also be available for viewing through the Construction Association of Thunder Bay. Contact the CATB for their services and terms of use.
Bid documents will also be available through the ConstructConnect. For further information about Construct Connect, visit the ConstructConnect website at www.app.constructconnect.com .
 - .2 The Bid Documents are made available only for the purpose of submitting Bids for the Project. Availability and/or use of the Bid Documents do not confer a licence or grant for any other purpose.
 - .3 Immediately notify Bid Coordinator if Bid Documents are missing or incomplete or upon finding discrepancies or omissions.
- .4 Queries/Addenda
- .1 Direct questions are to be provided in written form only to:

CSDCAB (Owner)
Mr. Jean Louis Lepage - Email: jllepage@csdcab.on.ca
 - .2 The Bid Coordinators are the sole contacts for the Bidders in respect of Bidding on this Project. A Bid may be disqualified where contact is made with any person other than the Bid Coordinators.
 - .3 Neither the Owner nor the Owner will be responsible for instructions, clarifications or amendments communicated orally.
 - .4 The Bid Documents may only be amended by an addendum in accordance with this section. If the Owner, for any reason, determines that it is necessary to provide additional information relating to this Bid, such information will be communicated to all proponents by addenda by way of ConstructConnec Each addendum shall form an integral part of the Bid Documents.
 - .5 If Bidders find discrepancies, omissions, errors, departures from building by-laws, codes or good practice, and points considered to be ambiguous or conflicting, they shall bring them to the attention of the Bid Coordinator by e-mail only, and not less than five (5) Working Days before the Bid Call Deadline, so that the Bid Coordinator, if deemed necessary, issue instructions, clarifications or amendments by addendum to all Bidders prior to

□

the Bid Call Deadline. The Bid Coordinator will endeavour to issue such addenda at least four (4) working days prior to the Bid Call Deadline.

- .6 Reply will be in form of an addendum by way of CATB and Construction Connect. Each addendum shall form an integral part of the Bid Documents and their receipt shall be acknowledged in the space provided on the Bid Form.
- .7 Such addenda may contain important information including significant changes to the Bid Documents. Bidders are responsible for obtaining all addenda issued by the Bid calling authority.

.5 **Approved Equals**

- .1 Where Bid Documents stipulate a particular product, substitutions will be considered by the Owner up to seven (7) Working Days before the Bid Call Deadline.
- .2 A request for substitution shall indicate the specification section of the specified product, the product name and number of the specified product, the product name and number of the substitution and other information that will allow the Owner to make an informed decision including but not limited to the substitutions size and shape; available colour selection; any minor variance from the specified product; proprietary product specifications, drawings or brochures.
- .3 When a request to substitute a product is made, the Owner may approve the substitution and inform the Bid Coordinator to issue an Addendum by way of of CATB and Construction Connect. Verbal approval is only binding when confirmed by written addenda.
- .4 In submission of substitutions to products specified, Bidders shall include in their Bid, any changes required in work to accommodate such substitutions. A later claim by Bidder for an addition to contract price because of changes in work necessitated by use of substitutions shall not be considered.

.6 **Alternates/Unit Prices**

- .1 General Contractors are invited to submit Unsolicited General Contractor Alternatives to the tendered price for alternative materials or methods not approved prior to the Bid Call Deadline.
- .2 Unsolicited General Contractor Alternatives will not be used to determine the lowest Bid and will only be used when approved by the Owner and the Contract Price will be adjusted accordingly.
- .3 Provide complete information on required revisions to other Work to accommodate each Unsolicited General Contractor Alternative, dollar amount of additions to or reductions from Bid Price, including revisions to other Work.
- .4 Unless Unsolicited General Contractor Alternatives are submitted in this manner and subsequently accepted, provide products as specified.
- .5 Invited Alternatives, Separate Prices and Unit Prices listed in Section 00 03 00 must be shown on the Bid Form. Tenders missing this information may be declared informal and are subject to rejection.

1.7 HST

- .1 The Ontario Government has harmonized their Provincial Sales Tax (PST) with the federal Goods and Services Tax (GST) to create a single, value added Harmonized Sales Tax (HST) effective July 1, 2010.

- .2 The Harmonized Sales Tax (HST) is considered an applicable value added tax for the purpose of this Bid, however the Bid price shall NOT include Value Added Taxes. All other eligible taxes shall be included in the Bid price. The successful contractor will indicate on each application for payment as a separate amount the appropriate HST the Owner is legally obliged to pay.
- .3 Any taxes or increases to taxes announced prior to the date of the issuance of the Bid Documents and scheduled to come into effect subsequent to it shall be taken to be included in the Bid price.

1.8 PERMITS AND FEES

- ~~.1 The Owner will obtain and pay for the Building Permit.~~
- .2 Contractors are to obtain and pay for any other required permits.

1.9 QUALIFICATIONS

- .1 The Bidder shall, in addition to ratings and qualifications stated elsewhere in the bid documents, be competent and possess an acceptable experience level verifying its capability of successfully performing the various items of work involved in this project.
- .2 Complete the following appendices to the bid form which shall form part of the bid documents:
 - .1 Bidder's senior staff to be assigned to this project. Indicate supervisor who will be in attendance at the Place of the Work while work is being performed.
 - .2 Proposed subcontractors.

1.10 INSURANCE

- .1 The Contractor shall provide General Liability insurance and all other insurances as per Section 00 80 10 - Supplementary Conditions and the CCDC2 2020 Stipulated Price Contract document and the CCDC41 Insurance Requirements document.
- .2 The Contractor will be responsible for the payment of the deductible on all claims. The deductible will be in the amount of \$5,000.00.

1.11 VOLUNTARY PRE-BID REVIEW

- .1 Site visit will be Tuesday, May 14th, 2024, at 4pm.

1.12 SITE ASSESSMENT

- .1 Site Examination
 - .1 General Contractors and their sub-trades may review the sites. Non-scheduled visits must be arranged by appointment only and are subject to the schools operating schedule.
 - .2 Bidders should take note of existing site features and existing building conditions visible at time of tendering which may affect the work. No allowance will be made for additional costs and no claims will be entertained

in connection with conditions which could reasonably have been ascertained by such investigation or other due diligence prior to submitting a Bid.

- .3 Contractors shall provide all work required to accommodate the existing conditions and to achieve the intent as shown regardless of whether such work is specifically indicated in the Contract Documents.

1.13 BID SUBMISSION

.1 Bid Price

- .1 The Bid Form provides that the Bid price shall be provided in numbers only.
- .2 Where the Bid Forms require the Bidder to provide a breakdown of the Bid price, the Bid price shall govern in the case of conflict or ambiguity between the Bid price and the sum of the breakdown of the Bid price.

.2 Bid Ineligibility

- .1 Bids that are not originals, unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind, may at the Owner's sole discretion, be declared non-compliant.
- .2 Bids with Bid Forms and enclosures which are improperly prepared may, at the Owner's sole discretion, be declared non-compliant.
- .3 Bids that fail to include Bid security, bonding or insurance requirements when requested at Bidding stage, may at the Owner's sole discretion, be declared non-compliant.

.3 Submissions

- .1 Bidders shall be solely responsible for delivery of their Bids in the manner and time prescribed.
- .2 Submit one (1) copies of executed offer on Bid Forms provided, signed and with corporate seal together with required Bid Security in a sealed, opaque envelope.
- .3 Fill in all blank spaces on the Bid Forms in ink or typewritten, providing all information requested. Spaces not used or not required to be filled in to be marked N/A. Failure to provide all requested information on the Bid Forms and failure to fill in all blank spaces may result in a Bid being declared non-compliant.
- .4 Use only the Bid Forms issued as part of the Bid Documents for the Project.
- .5 Except where expressly set out to the contrary in this Bid Call or in the Bidder's tender, the tender and any accompanying documentation submitted by a Bidder shall become the property of the Owner and shall not be returned.

1.14 BID ENCLOSURES/REQUIREMENTS

.1 Bid Security

- .1 N/A

.2 Agreement to Bond.

- .1 N/A

- .3 Performance Assurance
 - .1 N/A
- .4 Bid Form Requirements.
 - .1 The Bidder, in submitting an offer, accepts the time period stated in Contract Documents for performing the Work. Completion date in Agreement must be completion time added to commencement date of the Work.
 - .2 Where required by the Bid Documents, a Bidder shall submit a List of Subcontractors the Bidder proposes to perform an item of the Work called for by the Contract. Failure of the Bidder to list Subcontractors and Suppliers, where required, or the listing by a Bidder of more than one Subcontractor or Supplier to perform or supply an item of work listed, may result in the Bid being declared non-compliant.
 - .3 Where the Bidder lists "Own Forces" in lieu of a Subcontractor, the Bidder shall carry out such item of the Work with its "Own Forces". Where "Own Forces" have been listed by the Bidder, the Owner reserves the right to obtain information from the Bidder and from third parties respecting the qualifications and experience of the Bidder's "Own Forces" for such item of the Work. If the Owner determines that the Bidders "Own Forces" are not sufficiently qualified or sufficiently experienced to undertake such item of the Work, the Owner in its sole and absolute discretion, may reject the Bid.
- .5 Bid Signing
 - .1 Bid Form shall be signed under seal by the Bidder and the person(s) signing such Bid Form must be authorized to bind the Bidder.
 - .2 Sole Proprietorship: Signature of sole proprietor in presence of witness who will also sign. Insert words "Sole Proprietor" under signature. Affix seal.
 - .3 Partnership: Signature of all partners in presence of witness who will also sign. Insert word 'Partner' under each signature. Affix seal to each signature.
 - .4 Limited Company: Signature of duly authorized signing officer(s) in normal signatures. Insert officer's capacity in which signing officer acts, under each signature. Affix corporate seal. If Bid is signed by officials other than President and Secretary of company, or President-Secretary-Treasurer of company, copy of by-law resolution of Board of Directors authorizing them to do so must also be submitted with Bid in Bid envelope.
 - .5 Joint Venture: Each party of joint venture must execute Bid under respective seals in manner appropriate to such party as described above, similar to requirements of Partnership.
- .6 Appendices to Bid Form
 - 4 Appendix C - Itemized Prices: Include a listing of Itemized prices specifically requested in Bid Documents.
 - 2 Appendix D - Contractors Primary Project Staff.
 - 3 Appendix E - Subcontractors: Include names of all Subcontractors and portion of work Bidder will perform.

- .4 Appendix F – References.
- ~~.5~~ Supplementary Bid Information
 - .1 Prior to commencing Work, the Contractor shall deliver to the Owner:
 - .1 A Workplace Safety Insurance Board Certificate in good standing with the Workplace Safety Insurance Board,
 - .2 Valid Performance Bonds, each bond to comply with the requirements of the Bid Documents,
 - .3 Stand alone certified true copies of insurance policies required by the Bid Documents naming the Owner and the Owner's Project Manager as "additional insureds".

1.15 OFFER ACCEPTANCE/ REJECTION

- .1 Duration of Offer
 - .1 Bids shall remain open to acceptance, and irrevocable for a period of forty-five (45) days after the Bid Call Deadline. Bidders will be formally notified of tender award and status of Bid as soon as practical. The Owner will provide a debriefing upon request to the unsuccessful Bidders. The Bidder must request a debriefing, in writing, within thirty (30) days after the Project has been publicly awarded.
- .2 Bid Clarifications
 - .1 The Owner reserves the right to seek clarification and supplementary information relating to the clarification from Bidders after the Bid Call Deadline. The response received by the Owner from a Bidder shall, if accepted by the Owner, form an integral part of that Bidder's tender. The Owner reserves the right to interview any or all Bidders to obtain information about or clarification of their tenders. In the event that the Owner receives information at any stage of the evaluation process which results in earlier information provided by the Bidder being deemed by the Owner to be inaccurate, incomplete or misleading, the Owner reserves the right to reconsider the Bidders compliance with the requirements and adjust the Bidders ranking and compliance accordingly.
- .3 Reserved Rights of the Owner, the Owner may:
 - .1 make public the names of any or all Bidders;
 - .2 request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's tender;
 - .3 reject a Bidder's tender on the basis of:
 - .1 the Bid being limited by way of addition or omission of information,
 - .2 the requirements for Bid security not being satisfied,
 - .3 it not being signed by an authorized person or it was not properly witnessed or sealed,
 - .4 it not being submitted on the prescribed Bid Form,
 - .5 changes being made to the Bid Form,

- .6 a financial analysis determining the actual cost of the tender when considering factors including quality, service, price and transition costs arising from the replacement of existing goods, services, practices, methodologies and infrastructure (howsoever originally established);
 - .7 information provided by references,
 - .8 the bidder's past performance on previous contracts awarded by the Owner,
 - .9 the information provided by a Bidder pursuant to the Owner exercising its clarification rights under this Bid Call process, or
 - .10 other relevant information that arises during this Bid Call process;
 - .4 waive formalities and accept tenders which substantially comply with the requirements of this Bid Call;
 - .5 verify with any Bidder or with a third party any information set out in a tender;
 - .6 check references other than those provided by any Bidder;
 - .7 disqualify any Bidder whose tender contains misrepresentations or any other inaccurate or misleading information;
 - .8 disqualify any Bidder or the tender of any Bidder who has engaged in conduct prohibited by this Bid Call;
 - .9 make changes, including substantial changes, to this Bid Call provided that those changes are issued by way of addenda in the manner set out in this Bid Call;
 - .10 select any Bidder other than the Bidder whose tender reflects the lowest cost to the Owner;
 - .11 cancel this Bid Call process at any stage;
 - .12 cancel this Bid Call process at any stage and issue a new Bid Call for the same or similar deliverables;
 - .13 accept any tender in whole or in part;
 - .14 discuss with any Bidder different or additional terms to those contemplated in this Bid Call or in any Bidder's tender;
 - .15 if a single tender is received, reject the tender of the sole Bidder and cancel this Bid Call process or enter into direct negotiations with the sole Bidder; or,
 - .16 reject any or all tenders in its sole and absolute discretion;
-
- .4 These reserved rights are in addition to any other express rights or any other rights which may be implied in the circumstances and the Owner shall not be liable for any expenses, costs, losses or any direct or indirect damages incurred or suffered by any Bidder or any third party resulting from the Owner exercising any of its express or implied rights under this Bid Call.
 - .5 By submitting its tender, the Bidder authorizes the collection by the Owner of the information set out under 1.14.3.6 and 1.14.3.7 in the manner contemplated in those subparagraphs.
 - .6 The low Bid shall be determined on the basis of lowest Bid in accordance with Contract Documents on which Project is to be actually constructed, including those Alternatives and Separate Prices for which prices have been invited and which are to

be incorporated in the Work. Unsolicited General Contractor Alternatives, not approved prior to the close of tender, will not be used to determine the Low Bid.

- .7 In the event that the lowest Bid is over budget but within 15%, the Owner may choose to negotiate reductions in the Contract Price with the lowest Bidder only. Should the Owner be seeking reductions in excess of this amount the Owner may choose to re-tender the Project.
- .8 After acceptance by Owner, the Owner's Project Manager will issue to the successful Bidder, a written Bid acceptance and a Purchase Order.

1.16 LIMIT OF LIABILITY

- .1 The liability of the Bidder to the Owner for loss and damage arising out of the Bidder's breach of the "Bid contract" shall be limited to the lesser of the actual loss suffered by the Owner and the amount of Bid security described in paragraph 1.14.1 Bid Security.
- .2 The liability of the Owner to any Bidder for loss and damage arising in tort or for the breach by the Owner of the "Bid contract" shall be limited to the lesser of the amount of Bid security described in paragraph 1.14.1 Bid Security and the reasonable cost to the Bidder of preparing its Bid.

1.17 GOVERNING LAW OF THE BID CALL PROCESS

- .1 This Bid Call process shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.

1.18 COMMUNICATION

- .1 Bidders shall not issue or make any statements or news release concerning their Bid, the Bid process, the Owner's evaluation of the Bids, or the Owner's award or cancellation of the Bid process without the express written consent of the Owner.

1.19 INFORMATION OBTAINED FROM THE OWNER

- .1 All information provided by or obtained from the Owner in any form in connection with this Bid Call either before or after the issuance of this Bid Call: (a) is the sole property of the Owner and must be treated as confidential; (b) is not to be used for any purpose other than replying to this Bid Call and the performance of any subsequent Contract; (c) must not be disclosed without prior written authorization from the Owner; and d) shall be returned by the Bidders to the Owner immediately upon the request of the Owner.

PART 2 PART PRODUCTS – NOT USED

PART 3 PART EXECUTION - NOT USED

END OF SECTION

1.1 STIPULATED PRICE TENDER

Project Title: Hallway, cafeteria and Flooring: esc de La Vérendrye
Location: Thunder Bay, On
Owner(s): Conseil scolaire de district catholique des Aurores boréales
Legal Name: Conseil scolaire de district catholique des Aurores boréales
Address: 180 Park ave, Suite 210 Thunder Bay, ON P7B 6J4

1.2 COMPANY/FIRM NAME

.1 Bid by:

Legal Name of Bidder _____

Address _____

1.3 ACCEPTANCE AND CONTRACT TIME

.1 If this Bid is accepted by the Owner within forty-five (45) days of the Bid closing date, and we receive written notice of this acceptance, we will:

.1 Execute the Stipulated Price Contract CCDC 2 2020

.2 The Owner requires that the Work under this contract be completed as quickly as possible. Substantial Performance is to be achieved no later than August 16th, 2024, and Total Completion no later than August 28th, 2024. This is based on an anticipated award date of May 31st 2024. Refer to Section 01 00 02 Summary of Work for additional Schedule requirements.

.3 The earliest on-site date is July 2nd, 2024.

.4 The undersigned agrees to commence the Work immediately after award and to proceed continuously to complete all Work by the dates given above.

1.4 BID PRICE

- .1 The Bidder has carefully examined the Provisions, Plans, Specifications and Conditions referred to in the Schedule of Provisions, Plans, Specifications and Conditions attached hereto as this Contract. The Bidder understands and accepts the said Provisions, Plans, Specifications and Conditions and, for the prices set forth in this Tender, hereby offers to furnish all machinery, tools, apparatus and other means of construction, furnish all materials, except as otherwise specified in the Contract, and to complete the work in strict accordance with the Provisions, Plans, Specifications and Conditions referred to in the said Schedule.

BID PRICE: \$ _____
(in CDN funds, excluding HST)

HST: \$ _____

TOTAL BID PRICE \$ _____

The Total Bid Price is:

_____ dollars and
_____ cents.

- .2 The Bidder expressly warrants that the prices contained in this bid, whether as unit prices or lump sums, and whether for transportation or supply of materials or for services, are quoted in utmost good faith on his part, without any collusive arrangement or agreement with any other person, or partnership or corporation.
- .3 The Bidder expressly represents that he is not party or privy to any deceit tending to mislead the Owner into accepting his tender as a truly competitive bid whether to the prejudice, injury or benefit of the Owner.
- .4 This Bid is open to acceptance for a period of **forty-five** (45) days from bid closing.

1.5 INTEREST

- .1 Should either party fail to make payments as they become due under the terms of the contract or in an award by arbitration or court, interest at **prime plus one** percent per annum on such unpaid amounts shall also become due until payment.

1.6 ADDITIONS AND DEDUCTIONS

- .1 The Bidder agrees that the valuation of additions to, and deductions from, the Contract shall be made by one of the following methods:
- .1 The Owner may ask the Contractor for a quotation for the proposed Work. The Contractor shall reply in writing within 7 days of receipt of the request.
- .2 If the quotation referred to in (1) above is not accepted by the Owner, the actual cost of the Work will be determined in accordance with the General Conditions, Supplementary Conditions and Project Specifications.
- .3 Whenever extra or additional work is being performed under subsection .1.1 above, the Bidder agrees to submit 2 copies of daily reports in writing,

indicating the total chargeable costs incurred, for the day. These reports must be submitted to the Owner within 1 working day following the completion of the work for which they represent. The Owner will sign and date each report verifying receipt of these documents only. Valuation of the extra or additional work being so performed will be made only on the basis of approved daily reports.

1.7 ADDENDA

- .1 The Bidder agrees that he has received addenda ____ to ____ inclusive, and the tender price includes the provisions set out in such addenda.

1.8 SEPARATE & UNIT PRICES

- .1 Certain items included in the scope of work for this project are required for the full extent of work, unknown and/or of secondary priority and may be deleted if necessary to keep the contract price within budget constraints. These items are described on the Schedule of Separate Prices, which shall form a part of the Contract Documents.
- .2 The Bidder shall provide separate prices for these items as listed on the Schedule of Separate Prices included hereafter. These amounts **shall not be included** in the Bid Price in Clause 1.4.

1.9 ALTERNATIVES/SUBSTITUTIONS

- .1 Alternate Materials/Methods or Equipment have been substituted in this Bid for those specified. The number of substitutions included is _____. (If none, enter 0).

1.10 CASH ALLOWANCES

- .1 Also refer to General Conditions, GC4.1, CASH ALLOWANCES and GC4.2, CONTINGENCY ALLOWANCE.

1.11 BID APPENDICES

- .1 The following Bid Appendices follow the Bid Form, and shall be completed and submitted with the Bid Form.
 - .3 Appendix C: Schedule of Itemized Prices.
 - .4 Appendix D: Bidders Senior Project Staff.
 - .5 Appendix E: Proposed Subcontractors.
 - .6 Appendix F: References

1.12 SIGNATURES

OFFERED ON BEHALF OF THE CONTRACTOR:

DATE

COMPANY / FIRM NAME

MAILING ADDRESS

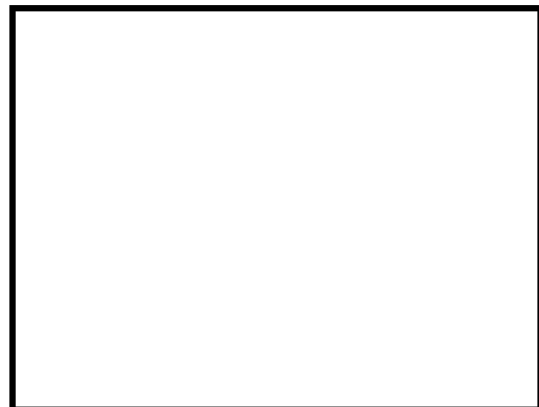
SIGNATURE (1)

OFFICIAL TITLE

SIGNATURE (2)

OFFICIAL TITLE

WITNESS



CONTRACTOR'S SEAL

REFER TO TENDER SIGNING PROCEDURES PROVIDED IN THE INSTRUCTIONS TO BIDDERS.

APPENDIX A: SCHEDULE OF SEPARATE PRICES

APPENDIX C: SCHEDULE OF ITEMIZED PRICES

The following are itemized prices for Work included in the Total Bid Price. These costs are provided for general information only, and will not be used to modify the scope of Work or adjust the Total Bid Price.

ITEM No.	ITEMS DESCRIPTION	COST
1	Hallway and classroom Re-flooring cost for La Vérendrye.	
2	Cafeteria Re-flooring cost for La Vérendrye	

NOTE: Complete this form and submit with Bid.

APPENDIX D: BIDDER'S SENIOR STAFF

NAME	APPOINTMENT	QUALIFICATIONS AND EXPERIENCE
<u>OFFICE</u>		
<u>FIELD</u>		

NOTE: Complete this form and submit with Bid.

APPENDIX E: PROPOSED SUB-CONTRACTORS

Herein is the list of sub-contractors we intend to have on the Work.

SUB-CONTRACTOR	ADDRESS OF SUB-CONTRACTOR	VALUE OF WORK SUB-CONTRACTOR	DESCRIPTION OF WORK

NOTE: Complete this form and submit with Bid.

APPENDIX F: REFERENCES

Provide three references from clients who have obtained similar goods or services from the proponent in the last three (3) years as those requested in this RFT.

Reference #1

Company Name:	
Company Address:	
Contact Name:	
Contact Telephone Number:	
Date Work Undertaken:	
Nature of Assignment:	

Reference #2

Company Name:	
Company Address:	
Contact Name:	
Contact Telephone Number:	
Date Work Undertaken:	
Nature of Assignment:	

Reference #3

Company Name:	
Company Address:	
Contact Name:	
Contact Telephone Number:	
Date Work Undertaken:	
Nature of Assignment:	

NOTE: Complete this form and submit with Bid.

PART 1 GENERAL

1.1 Section includes:

- .1 Description of Work
- .2 Contract Method
- .3 Work sequence
- .4 Contractor use of premises
- .5 Owner occupancy

1.2 Related Sections

- .1 Section 01 00 10 – General Requirements.

1.3 Description of Work

- .1 Work of this Contract involves flooring replacement at three schools: HS/STJ/OLF.
- .2 A summary of Work highlights includes, but is not limited to:
 - .1 Work to be performed by commercial flooring contractor with minimum 5 years related experience.
 - .2 Removal of existing VCT flooring in hallways, classrooms; provide new Vinyl flooring and rubber base.
 - .3 Prepare existing floor surfaces to receive new material; review with Owners representative before new flooring is installed.
 - .4 New Vinyl flooring material: by Tarkett IQ Optima “Slate WG” New rubber base: by Tarkett 32 Pebble.
- .3 Completion time: refer Section 00 03 00 - Bid Form, and Work Sequence in this Section.

1.4 Contract Method

- .1 Construct Work in accordance with CCDC-2 - 2020 Stipulated Price Contract.
- .2 Relations and responsibilities between Contractor and subcontractors and suppliers, subcontractors assigned by Owner are as defined in Conditions of Contract. Assigned Subcontractors must, in addition:
 - .1 Furnish to Contractor, bonds covering faithful performance of subcontracted work and payment of obligations there under when Contractor is required to furnish such bonds to Owner.
 - .2 Purchase and maintain liability insurance to protect Contractor from claims for not less than limits of liability which Contractor is required to provide to Owner.

1.5 Work Sequence

- .1 Perform Work in the time frame indicated, noting the following:
 - .1 Substantially Perform the Work by August 16th, 2024.
 - .2 Totally Perform the Work by August 23rd, 2024.
- .2 Coordinate Progress Schedule and coordinate with Owner Occupancy during construction.
- .3 Review work plan with Owners representative before starting the Work.

1.6 Contractors Use of Premises

- .1 The earliest on-site date is July 2nd 2024.
- .2 Safety, security and hoarding measures to be reviewed and approved by Owner's representative before any work can proceed.
- .3 Work Hours: normal hours; restrictions may apply at the Owner's discretion.
- .4 Contractor has use of designated work areas as agreed to by Owner until Substantial Performance.
- .5 Coordinate use of premises under direction of Owner. Use existing facilities and access points only as designated by Owner.
- .6 Provide hoardings as required or directed to delineate work area(s) and control dust.
- .7 Provide temporary covers at existing return air systems to prevent spread of dust to other areas of the facility.
- .8 Demonstrate work methods to the Owner as requested.
- .9 Obtain and pay for use of additional storage or work areas needed for operations under this Contract.
- .10 Maintain firefighting access/control at all times.
- .11 Work by Others: Prior to stating the Work, and during the progress of the Work, notify the Owner of any concerns related to potential conflicts with Work by Others.

1.7 Owners Occupancy

- .1 Cooperate with Owner in scheduling operations to minimize conflict and to facilitate Owner usage.
- .2 Power and Service interruptions: any interruption to power or other services during school hours to be reviewed and approved by the Owner.

END OF SECTION

PART 1 General

1.1 Codes and Standards

- .1 Perform Work in accordance with Ontario Building Code (OBC) 2012 and any other code of provincial or local application provided that in any case of conflict or discrepancy, the more stringent requirements shall apply.
- .2 Meet or exceed requirements of:
 - .1 Contract documents
 - .2 Specified standards, codes and references documents
 - .3 Workers'/Workmens' Compensation Board and municipal authority
 - .4 Requirements of FCC No. 30.1-Standard for Construction Operations, June 1982, issued by Fire Commissioner of Canada
 - .5 Falsework design and construction in accordance with CSA S269.1-1975
 - .6 Workplace Hazardous Materials Information System (WHMIS)

1.2 Project Coordination

- .1 Coordinate progress of the Work, progress schedules, submittals, use of site, temporary utilities, construction facilities and controls.
- .2 Maintain at job site, one copy each of the following:
 - .1 Ontario Building Code (current edition)
 - .2 Contract drawings and specifications
 - .3 Addenda
 - .4 Approved shop drawings
 - .5 Change Orders/Instructions
 - .6 Other modifications to Contract
 - .7 Field test reports
 - .8 Approved work schedule
 - .9 Manufacturer's installation and application instructions
- .3 Schedules & Start-up Submittals:
 - .1 Within two weeks of Contract Award submit the following for the Owners review:
 - .1 Construction Schedule.
 - .2 Schedule of Values.
 - .3 Submittals Schedule.
 - .1 Indicate required submittals and order they will be submitted. Ensure adequate review time is considered.
 - .2 Promptly identify long delivery items.
 - .3 Coordinate with Owner.
 - .4 Contractor to provide completed schedule.
 - .4 **Contractor's Safety Policies and Site-specific safety protocols including fire-watches.**

- .2 Certification of Payment number one will not be processed unless the required Schedules have been received and accepted by the Owner.

1.3 Allowances

- .1 Cash allowances:
 - .1 Also refer to General Conditions, GC4.1, CASH ALLOWANCES.

1.4 Cutting and Patching

- .1 Approvals
 - .1 Submit written request in advance of cutting or alteration which affects:
 - .1 Structural integrity of any element of Project
 - .2 Integrity of weather-exposed or moisture-resistant elements
 - .3 Efficiency, maintenance, or safety of any operational element
 - .4 Visual qualities of sight-exposed elements
 - .5 Work of Owner or separate contractor
- .2 Inspection
 - .1 Inspect existing conditions, including elements subject to damage or movement during cutting and patching.
 - .2 After uncovering, inspect conditions affecting performance of work.
 - .3 Beginning of cutting or patching means acceptance of existing conditions.
- .3 Execution
 - .1 Remove and replace defective and nonconforming work.
 - .2 Provide openings in nonstructural elements of Work for penetrations of mechanical and electrical work.
 - .3 Perform work to avoid damage to other work.
 - .4 Prepare proper surfaces to receive patching and finishing.
 - .5 Restore work with new products in accordance with Contract Documents.
 - .6 Fit work airtight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
 - .7 Refinish surfaces to match adjacent finishes; for continuous surfaces refinish to nearest intersection; for an assembly, refinish entire unit.

1.5 Project Meetings

- .1 Preconstruction Meeting
 - .1 A preconstruction meeting will be held with the Contractor and Owner. The meeting will be scheduled by the Owner after Contract Award and prior to commencement of construction.
- .2 Construction Meetings
 - .1 Owner will schedule and administer project progress meetings throughout progress of work. Meetings are anticipated to be scheduled bi-weekly.

- .2 The Owner will distribute written notice of each meeting in advance of meeting date to the Contractor(s).
- .3 Owner will record minutes and include significant proceedings and decisions and identify "action by" parties.
- .4 Owner will reproduce and distribute copies of minutes after each meeting and transmit to meeting participants and affected parties not in attendance.

1.6 Submittals

- .1 Administrative
 - .1 Submit to **Owner** submittals listed for review. Submit with reasonable promptness and in an orderly sequence so as to not cause delay in the Work.
 - .2 To ensure prompt attention, address all submittals in electronic format to:
jllepage@csdcab.on.ca
Mr. Jean Louis Lepage
 - .3 Work affected by submittals shall not proceed until review is complete.
 - .4 Review submittals prior to submission to Owner. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and coordinated with requirements of the Work and Contract Documents.
 - .5 Verify field measurements and affected adjacent Work are coordinated.
- .2 Shop Drawings and Product Data - **Electronic Submissions**
 - .1 Where indicated, Shop Drawings shall carry the stamp of a Professional Engineer licensed to practice in the Province of Ontario.
 - .2 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connection, explanatory notes and other information necessary for completion of Work.
 - .3 Adjustments made on shop drawings by Owner are not intended to change Contract Price.
 - .4 Make changes in shop drawings as Owner may require. Owner will require 10 working days for review of shop drawings.
 - .5 Submit shop drawings for review to Owner for all items requested in the specification and as Owner may reasonably request where shop drawings will not be prepared due to standardized manufacture of product:
 - .6 Submission format:
 - .1 PDF electronic format.
 - .2 Ready to print on 8.5 x 11 or 11 x 17 format.
 - .7 E-mail Submissions:
 - .1 Include project number and abbreviation in subject bar: i.e. 12675-01 SD-Div.
 - .2 Maximum file size to be 10MB, unzipped. Submissions larger than 10MB can be sent in corresponding numbered e-mails.
 - .8 Other Submissions:
 - .1 CD/DVD – one copy.
 - .9 Identify all shop drawings in lower right-hand corner as follows:
 - .1 Name of Project

- .2 Owner project number (if applicable)
- .3 Owner project number
- .4 Title of shop drawing
- .5 Project series number and name of area (in which item is used)
- .6 Specification section number
- .7 Option proposed (if applicable)
- .8 Date (revised for each submission)
- .10 Submissions shall include:
 - .1 Name and address of:
 - .1 Subcontractor (if applicable)
 - .2 Supplier (if applicable)
 - .3 Manufacturer (if applicable)
 - .2 Contractor's review stamp, signed by an authorized representative certifying approval of submission, verification of field measurements and compliance with Contract Documents.
 - .3 Details of appropriate portions of work as applicable indicating:
 - .1 Fabrication
 - .2 Layout; showing dimensions, including identified field dimensions and clearance
 - .3 Setting or erection details
 - .4 Capacities
 - .5 Performance characteristics
 - .6 Standards
 - .7 Operating weight
 - .8 Relationship to adjacent work
- .3 Samples
 - .1 Submit for review, samples as requested in respective specification Sections or as indicated on drawings.
 - .2 Deliver samples prepaid to Owner's business address.
- .4 Mock-ups
 - .1 Mock-ups: Field erected example of Work complete with specified materials and workmanship.
 - .2 The Owner reserves the right to request a field-erected mock-up of the Work prior to accepting installation of any new materials.
 - .3 Erect mock-ups at locations as directed by Owner.
 - .4 Reviewed and accepted mock-ups will become standards of workmanship and material against which installed work will be judged.
- .5 Operating and Maintenance Manuals
 - .1 Two weeks prior to the anticipated date of Substantial Performance of the Work, submit to Owner, 1 copy of operating and maintenance manual for review. Upon receipt of final comments from Owner, revise manuals as required and submit 3 copies of manuals to Owner.

- .2 Manuals to contain operational information on equipment, cleaning and lubrication schedules, filters, overhaul and adjustment schedules and similar maintenance information as required.
- .3 Bind contents in a three-ring, hard covered binder. Organize contents into applicable categories of work, parallel to specification sections.
- .6 Record Drawings
 - .1 After award of Contract, Owner will provide 1 set of prints for purpose of maintaining record drawings. Accurately and neatly record deviations from Contract Documents caused by site conditions and changes ordered by Owner.
 - .2 Record locations of concealed components of mechanical and electrical services.
 - .3 Identify drawings as "Project Record Copy". Maintain in new condition and make available for inspection on site by Owner.
 - .4 On completion of Work and prior to final inspection, submit record documents to Owner.

1.7 Time

- .1 Time is of the essence for this Work.

1.8 Quality Control

- .1 Inspection: Refer to General Conditions, GC2.3, REVIEW AND INSPECTION OF THE WORK.
- .2 Reports: Submit electronic copies of inspection and test reports promptly to Owner.

1.9 Construction Facilities and Temporary Controls

- .1 Installation/Removal
 - .1 Provide construction facilities and temporary controls in order to execute work expeditiously.
 - .2 Remove from site all such facilities after use.
- .2 Security
 - .1 Be responsible for securing equipment, materials or work in progress.
- .3 Hoarding
 - .1 Erect hoarding as required to protect public, workers, public and private property from injury or damage.
- .4 Weather Enclosures
 - .1 Provide weathertight closures to unfinished door and window openings, tops of shafts and other openings in floors and roofs.
 - .2 Close off floor areas where walls are not finished; seal off other openings; enclose building interior work area for temporary heat.
- .5 Dust-tight Screens

- .1 Provide dust-tight screens or partitions to localize dust generating activities, and for protection of workers, finished areas of Work and public.
- .2 Maintain and relocate protection until such Work is complete.
- .6 Scaffolding
 - .1 Provide and maintain scaffolding, ramps, ladders, and platforms.
 - .2 Design and construct scaffolding in accordance with CSA S269.2-M87(R1998).
- .7 Hoisting
 - .1 Provide, operate and maintain hoists and cranes required for moving of workers, materials and equipment and materials. Make financial arrangements with Subcontractors for use thereof.
 - .2 Hoists and cranes shall be operated by qualified operator.
- .8 Guard Rails and Barricades
 - .1 Provide as required by governing authorities, secure, rigid guard railings and barricades around deep excavations, open shafts, open stair wells, open edges of floors and roofs.
- .9 Sanitary Facilities
 - .1 [The Owner will designate washrooms for workers.](#)
 - .2 Maintain in clean condition.
- .10 Water Supply
 - .1 Existing water supply may be used. Coordinate with the Landlord's forces.
 - .2 Pay for damage to existing plant if caused by Contractor negligence.
 - .3 Owner assumes no responsibility for inconvenience or costs incurred due to loss of water or interruptions.
- .11 Temporary Heating
 - .1 [Requirements for temporary heat are not anticipated. Review with Owner should conditions arise that require temporary heat in the building.](#)
- .12 Temporary Power and Lighting
 - .1 Existing power may be used. Coordinate with the Landlord's forces.
 - .2 Pay for damage to existing plant if caused by Contractor negligence.
 - .3 Owner assumes no responsibility for inconvenience or costs incurred due to loss of power or interruptions.
- .13 Temporary Telephone: Provide own phones.
- .14 Construction Site Office Facilities
 - .1 [Contractor's Site Office is not a project requirement.](#)
 - .2 Provide adequate first aid facilities at the Work area.
 - .3 Provide tested fire extinguishers within the Work area.
- .15 Equipment/Tool/Materials Storage

- .1 If required, provide and maintain, in clean and orderly condition, lockable weatherproof sheds for storage of tools, equipment and materials.
- .2 Locate materials not required to be stored in weatherproof sheds on site in manner to cause least interference with work activities.

- .16 Access to Site
 - .1 Provide and maintain access roads, sidewalk crossings, ramps and construction runways as may be required for access to the Work.
 - .2 Make good damage to the building or site. Owner will judge final acceptance of corrected damage.

- .17 Construction Parking
 - .1 Parking as directed by Owner will be permitted on site where designated by the Owner.

- .18 Project Cleanliness
 - .1 Maintain the Work in tidy condition, free from accumulation of waste products and debris.
 - .2 Remove waste material and debris from site and deposit in waste container at end of each working day.
 - .3 Clean interior areas prior to start of finish work, maintain areas free of dust and other contaminants during finishing operations.

1.10 Material and Equipment

- .1 Product and Material Quality
 - .1 Products, materials, equipment and articles (referred to as Products throughout specifications) incorporated in Work shall be new, not damaged or defective, and of best quality (compatible with specifications) for purpose intended. If requested, furnish evidence as to type, source and quality of Products provided.
 - .2 Defective products will be rejected, regardless of previous inspections. Inspection does not relieve responsibility but is precaution against oversight or error. Remove and replace defective products at own expense and be responsible for delays and expenses caused by rejection.
 - .3 Should any dispute arise as to quality or fitness of Products, decision rests strictly with Owner based upon requirements of Contract Documents.

- .2 Storage, Handling and Protection
 - .1 Handle and store Products in manner to prevent damage, adulteration, deterioration and soiling and in accordance with manufacturer's instructions when applicable.
 - .2 Store packaged or bundled products in original and undamaged condition with manufacturer's seals and labels intact.
 - .3 Store products subject to damage from weather in weatherproof enclosures.

- .3 Protection of Building Finishes and Equipment
 - .1 Provide protection for finished and partially finished building finishes and equipment during performance of Work.

- .2 Provide necessary screens, covers, hoardings as required.
- .3 Be responsible for damage incurred due to lack of or improper protection.
- .4 **Workmanship**
 - .1 Workmanship shall be best quality, executed by workers experienced and skilled in respective duties for which they are employed. Immediately notify Owner if required Work is such as to make it impractical to produce required results.
 - .2 Do not employ any unfit person or anyone unskilled in their required duties.
 - .3 Decisions as to quality or fitness of workmanship in cases of dispute rest solely with Owner, whose decision is final.
- .5 **Concealment**
 - .1 In finished areas, conceal pipes, ducts and wiring in floors, walls and ceilings, except where indicated otherwise.
 - .2 Before installation, inform Owner if there is a contradictory situation. Install as directed by Owner.

1.11 Payment Procedures

- .1 **Applications for Progress Payment**
 - .1 Refer to CCDC 2 and Supplementary Conditions.
 - .2 Make applications for payment on account monthly as work progresses
 - .3 Date applications for payment last day of agreed monthly payment period and ensure amount claimed is for value proportionate to amount of contract, of work performed, and of products delivered to place of work at that date.
 - .4 Submit to Owner, at least 14 days before first application for payment, schedule of values for parts of work, aggregating total amount of Contract Price to facilitate evaluation of applications for payment.
- .2 **Schedule of Values**
 - .1 Refer to CCDC 2 and Supplementary Conditions.
 - .2 Provide schedule of values supported by evidence as Owner may reasonably request which when accepted by Owner, will be used as basis for applications for payment.
- .3 **Progress Payment**
 - .1 Refer to CCDC 2 and Supplementary Conditions.
 - .2 Issue to Owner, no later than 10 days after receipt of an application for payment, certificate for payment in amount applied for or in such other amount as Owner determines to be due.
 - .3
- .4 **Substantial Performance of Work**
 - .1 Prepare and submit to Owner comprehensive list of items to be completed or corrected and apply for a review by Owner to establish Substantial Performance of the Work. Failure to include items on list does not alter responsibility to complete Contract.

- .2 No later than 10 days after receipt of list and application, Owner will review Work to verify validity of application, and no later than 7 days after completing review will notify contractor if work or portions of work is substantially performed.
- .5 Payment of Holdback upon Substantial Performance of Work
 - .1 After issuance of Substantial Performance of Work:
 - .1 Submit application for payment of holdback amount.
 - .2 Submit sworn statement that accounts for labour, subcontracts, products, construction machinery and equipment, and other indebtedness which may have been incurred in Substantial Performance of Work and for which Owner might be held responsible have been paid in full, except for amounts properly retained as holdback or as identified amount in dispute.
 - .2 After receipt of application for payment and sworn statement, Owner will issue certificate for payment of holdback amount.
- .6 Final Payment
 - .1 Submit application for final payment when work is completed.
 - .2 Owner will, no later than 10 days after receipt of application for final payment, review work to verify validity of application. Owner will give notification that application is valid or give reasons why it is not valid no later than 7 days after reviewing work.

1.12 Project Closeout

- .1 Final Cleaning
 - .1 Remove waste materials and debris from site at regularly scheduled times or dispose of as directed by Owner. Do not burn waste materials on site.
 - .2 Leave work broom clean before inspection process commences.
 - .3 Clean and polish glass, mirrors, hardware, chrome, porcelain enamel, baked enamel, plastic laminate, mechanical and electrical fixtures. Replace broken, scratched or disfigured glass.
 - .4 Remove stains, spots, marks and dirt from decorative work, electrical and mechanical fixtures, furniture fitments, walls, and all other affected surfaces.
 - .5 Vacuum clean and dust building interiors, behind grilles, louvres and screens.
 - .6 Wax, seal, shampoo or prepare floor finishes, as recommended by manufacturer.
 - .7 Broom clean and wash exterior walks, steps and surfaces.
 - .8 Remove dirt and other disfigurations from exterior surfaces.
- .2 Documents
 - .1 Collect reviewed submittals and assemble documents executed by Subcontractors, suppliers, and manufacturers.
 - .2 Submit material prior to final Application for Payment.
 - .3 Submit operation and maintenance data, record (as-built) drawings.
 - .4 Provide warranties and bonds fully executed and notarized.
 - .5 Execute transition of Performance and Labour and Materials Payment Bond to warranty period requirements.

- .6 Submit a final statement of accounting giving total adjusted Contract Price, previous payments, and monies remaining due.
- .7 Owner will issue a final change order reflecting approved adjustments to Contract Price not previously made.

- .3 Inspection/Takeover Procedures
 - .1 Prior to application for certificate of Substantial Performance, carefully inspect the Work and ensure it is complete, that major and minor construction deficiencies are complete, defects are corrected and building is clean and in condition for occupancy. Notify Owner in writing, of satisfactory completion of the Work and request an inspection.
 - .2 During Owner inspection, a list of deficiencies and defects will be tabulated. Correct same.
 - .3 When Owner considers deficiencies and defects have been corrected and it appears requirements of Contract have been performed, make application for certificate of Substantial Performance. Refer to General Conditions Article GC5.4 for specifics to application.

PART 2 **Products** – not used

PART 3 **Execution** – not used

END OF SECTION

SUPPLEMENTARY CONDITIONS

1. These Supplementary Conditions (the “**Supplementary Conditions**”) of the *Stipulated Price Contract* (CCDC 2 – 2020) (“**CCDC 2-2020**”) shall modify, delete and/or add to the CCDC 2 – 2020 (the *CCDC 2 – 2020*, as amended by the *Supplementary Conditions*, the “**Contract**”). The *Supplementary Conditions* constitute a *Contract Document* and shall apply to all the *Work*.
2. The *Contractor* represents and warrants that: (a) it is competent to perform the *Work*; (b) it has the necessary qualifications, including knowledge, skill and experience to perform the *Work*, together with the ability to use those qualifications effectively for that purpose; and (c) it has, or will arrange for those *Subcontractors* used by it to have, the necessary licenses and insurances as so required.
3. The *Contractor* shall: (a) carry out the *Work* in a diligent and efficient manner to the highest industry standard applicable in the circumstances; (b) select and employ on the *Work* a sufficient number of properly qualified personnel, provide efficient and effective inspection and quality control procedures and provide administration and other support to its employees to the extent necessary to properly carry out the *Work*; (c) perform the *Work* in accordance with standards of quality acceptable to the *Owner* acting reasonably and in full conformity with all the requirements of the *Contract*; and (d) provide effective and efficient supervision to ensure that the quality of workmanship is as stated in the *Contract*.

AGREEMENT BETWEEN OWNER AND CONTRACTOR

ARTICLE A-1 – THE WORK

4. **Add the following at the beginning of paragraph 1.3:**

“1.3 subject to obtaining the approval to commence the *Work* from the applicable *Governmental Authority*, and subject to any delay in the commencement of the *Work* to the extent the *Work* cannot be performed as a result of an order of a *Governmental Authority*, the *Owner* determines that the commencement date should be delayed for any reason, or cannot be completed during the duration of the closure of the school,”

5. **In paragraph 1.4, replace** “and, subject to adjustment in *Contract Time* as provided for in the *Contract Documents*” **with** “as amended by *Change Orders* or *Change Directives*”.

ARTICLE A-3 – CONTRACT DOCUMENTS

6. **Add the following new paragraphs 3.2 and 3.3:**

“3.2 The Supplementary Conditions are incorporated into, and form part of the *Contract*, and all *Contract Documents* are amended or replaced as set out, and interpreted in accordance with, in the Supplementary Conditions.

3.3 All terms and conditions set out in the *Contract Documents* are subject to applicable *Special Conditions* included in the *Procurement Documents*, if any.”

ARTICLE A-5 – PAYMENT

7. **Replace sub-paragraphs (1) and (2) from paragraph 5.2.1 with** “1% per annum above the prime rate, subject to any greater rate required under the *Construction Act*,”

ARTICLE A-6 – RECEIPT OF AND ADDRESSES FOR NOTICES IN WRITING

8. **Replace paragraphs 6.1 to 6.5 by the new following paragraph:**

“6.1 All *Notices in Writing*, including but not limited to, application for payment, notice of non-payment and notice of adjudication must be sent by email only. All *Notices in Writing* sent after 4pm, or on weekends and/or statutory holidays will be deemed having been received the following *Working Day*. The *Contractor* shall send *Notices in Writing* to the *Owner* at, and the *Contractor’s Notices in Writing* shall only be considered to have been received by the *Owner* if sent to, the following email addresses:

**Supplementary Conditions
to the Stipulated Price Contract (CCDC 2 – 2020)**

- Invoices must be sent to *Owner's* payable department: payables@XX.on.ca and to the *Consultant*.
- Notices of adjudication must be sent to: XX@XX.on.ca

ARTICLE A-9 – CONFLICT OF INTEREST

9. Add new Article A-9 — Conflict of Interest:

- “9.1 The *Contractor* shall disclose and must continue to be under an obligation to disclose any potential, perceived or actual *Conflict of Interest* of the *Contractor* or *Subcontractor* to the *Owner*, in accordance with this Article.
- 9.2 For the purposes of this *Contract*, “*Conflict of Interest*” includes any situation or circumstance where the *Contractor*, any *Subcontractor* or any of their respective employees:
- .1 has other commitments, relationships, financial interests or involvement in ongoing litigation that:
 - (i) could or could be seen to exercise an improper influence over the objective, unbiased and impartial exercise of the *Owner's* independent judgment; or
 - (ii) could or could be seen to compromise, impair or be incompatible with the effective performance of its obligations under this *Contract*, or
 - .2 has contractual or other obligations to the *Owner* that could or could be seen to have been compromised or impaired as a result of entering into the *Contract* or performing its obligations under the *Contract*.
- 9.3 Without limiting Article A-9 of this *Agreement* and in addition to all contractual or other rights or rights available at law or in equity or legislation, the *Owner* may, in its sole discretion, waive any *Conflict of Interest* or may impose conditions on the *Contractor* or a *Subcontractor* that require the management, mitigation and/or minimization of the *Conflict of Interest*.
- 9.4 If the *Contractor* or a *Subcontractor* is determined to have a *Conflict of Interest* that, in the *Owner's* sole discretion, cannot be managed, mitigated or minimized, the *Owner* may, in addition to any other remedies available at law or in equity, terminate the *Contract* or require the *Contractor* to terminate the relevant subcontract upon thirty (30) days written notice.”

DEFINITIONS

10. Add the following new definitions:

Abnormal Weather Condition

An *Abnormal Weather Condition* is weather condition:

- (a) that delays, hinders or prevents the *Contractor* from performing all or a material part of the *Work* in accordance with the critical path of the construction schedule;
- (b) that is abnormal and outside the range of weather conditions reasonably expected at the applicable time of year based on the ten (10) year historical range of weather conditions at such time of year in the city of the *Place of the Work* as recorded by Environment Canada, the evidence of which shall be provided by the *Contractor* to the *Consultant* or the *Owner* no later than 20 days following the notice referenced in paragraph (c) below; and
- (c) for which the *Contractor* provided the *Consultant* a notice of such claim for the occurrence of such abnormal weather condition no later than seven (7) days of the occurrence of such abnormal weather condition, failing the timely delivery of which the *Contractor* shall not make or enforce any claim against the *Owner*, whether for a change in the *Contract Price* or other compensation, or for an extension of the *Contract Time*, arising from the *Abnormal Weather Condition*.

Agreement

The *Agreement* is the signed agreement between the *Parties* set out in Articles A-1 to Article A-9.

Supplementary Conditions to the Stipulated Price Contract (CCDC 2 – 2020)

Applicable Law

Applicable Law means all public laws, statutes, ordinances, codes, acts, orders, by-laws, rules, regulations, *Governmental Consents*, binding policies and guidelines, and requirements of all *Governmental Authorities*, which now or hereafter, may be applicable to and enforceable against the *Contractor*, or the performance of the *Work* or any part thereof, including those relating to employment, zoning, building, life/safety, environment and health.

AODA

AODA means the Accessibility for *Ontarians with Disabilities Act* (Ontario).

Base Warranty Period

Base Warranty Period means the base warranty period for the *Work* and *Products* set out in the *Key Information Table* in the *Procurement Documents*.

Construction Act

Construction Act means the *Construction Act* (Ontario), RSO 1990 c. C-30, as it may be renamed, amended or replaced.

Constructor

Constructor means, for purposes of *OHSA*, the *Contractor*, who is designated the *Constructor* for this *Project*, and who shall assume all responsibilities of the “constructor” as set out and defined in the *OHSA*.

Contract Price Breakdown

Contract Price Breakdown is the line item breakdown of the *Contract Price* required by the *Owner* for its reporting purposes, including a breakdown of all cost items specified by the *Owner* in the *Contract Documents* or in writing after the signing of the *Agreement*.

Force Majeure

Force Majeure means an event that is outside the *Contractor's* reasonable control that delays, hinders or prevents the *Contractor* from performing all or a material part of the *Work* in accordance with the critical path of the construction schedule and rendering the *Contractor's* performance obligations under this *Contract* impossible or so impractical as reasonably to be considered impossible in the circumstances, other than a cause resulting from a default or breach of *Contract* by the *Contractor*, and that is caused by:

- (a) an *Abnormal Weather Condition* provided that the *Contractor* has taken commercially reasonable efforts to avoid and mitigate any delay, damage to property, or both that could arise from such conditions;
- (b) labour disputes that do not involve the *Contractor*, or that are decreed for its members by a recognized *Contractor's* association of which the *Contractor* is a member or to which the *Contractor* is otherwise bound, or that could not have been foreseen by the *Contractor* prior to the date of this *Contract*;
- (c) a pandemics or epidemics, subject to GC 6.5 – DELAYS;
- (d) changes in the building code or changes in applicable laws (where such change could not reasonably be anticipated with reasonable professional care); or
- (e) fire, unusual delay by common carriers or unavoidable casualties (where such event was not caused by the *Contractor* and could not reasonably be anticipated with reasonable professional care),

provided that, and for greater clarity, the following are not considered to be events of *Force Majeure*:

- (f) failure of a *Subcontractor* to perform the *Work* or failure of a *Supplier* to deliver *Products* in accordance with the construction schedule, unless such failure itself was caused by an event of *Force Majeure*;
- (g) weather delays and conditions that are not *Abnormal Weather Conditions*;

Supplementary Conditions to the Stipulated Price Contract (CCDC 2 – 2020)

- (h) delays caused by economic conditions, including supply chain shortages or labour shortages, and price increases;
- (i) delays caused by the failure of the *Contractor* to take customary precautions and protections of the *Work* and the construction schedule in accordance with the *Standard of Care*; and
- (j) public orders, guidelines, directives and laws in existence prior to the date the *Agreement* was signed, including in relation to the COVID-19 pandemic.

Governmental Authority

Governmental Authority means any federal, provincial, local, municipal, regional, territorial, aboriginal, or other government, governmental or public department, branch, ministry, or court, domestic or foreign, including any district, agency, commission, board, arbitration panel or authority and any subdivision of any of them exercising or entitled to exercise any administrative, executive, judicial, ministerial, prerogative, legislative, regulatory, or taxing authority or power of any nature and having jurisdiction over the *Owner* or the *Project*.

Governmental Consent

Governmental Consent means any license, right, permit, franchise, privilege, registration, direction, decree, consent, order, permission, approval, or authority to be issued or provided by, or written *Contract* between the *Owner* and a *Governmental Authority*.

Losses

Losses means any losses, liabilities, damages, costs, expenses, charges, fines, penalties, including the costs and expenses of any action, claim, suit, proceeding, demand, assessment, judgment, settlement or compromise and all interest, fines, penalties and professional fees and disbursements.

Key Information Table

The *Key Information Table* means the *Key Information Table* as defined in the *Procurement Documents*, or, if undefined in the *Procurement Documents*, any key or major information as such may be identified and/or otherwise set out in the *Procurement Documents*.

Milestones

Milestones, if any, are set out in the *Special Conditions*.

OHSA

OHSA means the *Occupational Health and Safety Act (Ontario)*.

Owner's Representative

Owner's Representative means any firm or individual engaged by the *Owner* to monitor the *Project* on its behalf or to represent it in any other capacity during the construction of the *Project*. Unless the *Owner* notifies the *Contractor* of a change in the *Owner's Representative*, the *Owner's Representative* for the *Project* is set out in the *Owner's Notice in Writing* made in accordance GC 1.6 – OWNER'S REPRESENTATIVE.

Parties

The *Parties* are the parties to the *Agreement*, namely the *Owner* and the *Contractor*, and "party" means either of the *Parties*.

Person

Person will be broadly interpreted and includes:

- (a) a natural person, whether acting in his or her own capacity, or in his or her capacity as executor, administrator, estate trustee, trustee or personal or legal representative, and the heirs, executors, administrators, estate trustees, trustees or other personal or legal representatives of a natural person;
- (b) a corporation or a company of any kind, a partnership of any kind, a sole proprietorship, a trust, a joint venture, an association, an unincorporated association, an unincorporated syndicate, an unincorporated organization or any other association, organization or entity of any kind; and
- (c) a *Governmental Authority*.

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Procurement Documents

The *Procurement Documents* are the documents issued by or on behalf of the *Owner* for the procurement of a contractor to perform the *Work*, which are listed in Article A-3 as a *Contract Document*.

Project Materials

Project Materials means all *Drawings*, *Specifications*, computations, sketches, test data, survey results, models, photographs, renderings and other materials prepared by the *Contractor* in connection with the performance of its obligations under this *Agreement*.

Proper Invoice

Proper Invoice means an application for payment containing all of the information and documents that are required under this *Contract* and for the application for payment to constitute a “proper invoice” under the *Construction Act*, including the following:

- a) All of the information specified to be included in a proper invoice as set out in section 6.1 of the *Construction Act*, namely:
 1. the Contractor’s name and address;
 2. the date of the application for payment and the period during which the *Work* was performed;
 3. information identifying the purchase order number and job number, whether in the contract or otherwise, under which the *Work* was performed;
 4. a description, including quantity where appropriate, of the *Work* performed and products supplied;
 5. the amount payable for the *Work* performed, and the payment terms; and
 6. the name, title, telephone number and mailing address of the person to whom payment is to be sent;
- b) for each application for payment after the first, a scanned true copy of the *Statutory Declaration* (in the form of the most current CCDC 9A statutory declaration) certifying that all accounts of the *Contractor* and all *Subcontractors* and *Suppliers* relative to the *Project* have been paid in full, less only the amounts of holdback due to them for the relevant dates, that all liabilities incurred by the *Contractor* and its *Subcontractors* in carrying out the *Contract* have been discharged and that all liens in respect of the *Contract* have expired or have been satisfied, discharged or provided for by payment. Original *Statutory Declaration* must be retained for examination by the *Owner* on request at any time;
- c) the total amount of expenditures to date and the total estimated expenditures to be made for the remaining balance of the *Work*; broken out in accordance with the *Contract Price Breakdown* if requested by the *Consultant*;
- d) satisfactory evidence in the form of a Certificate of Clearance issued by the Workplace Safety and Insurance Board that the *Contractor* has made suitable provision for meeting any liability under the WSIA, prior to the release of any monthly progress payment; and
- e) purchase order number, project contract reference number and name of the *Owner’s* project manager.

Special Conditions

The *Special Conditions*, if any, are the special terms and conditions attached to the *Procurement Documents*. For greater certainty, the *Special Conditions* are separate and distinct conditions from these *Supplemental Conditions*.

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Standard of Care

The *Standard of Care* means the standards of performance set out in GC 3.10 – PERFORMANCE BY THE CONTRACTOR.

Statutory Declaration

The form of the *Statutory Declaration* to be delivered by the *Contractor* upon applications for progress payment, release of holdback and final payment is the current version of the CCDC Document 9A, as applicable.

WSIA

WSIA means the *Workplace Safety and Insurance Act (Ontario)*.

11. Replace the definition of “Consultant” with the following:

“The *Consultant* is the person or entity engaged by the *Owner* and identified as such in the *Agreement*, or, if no such person or entity is identified, is the *Owner*. The *Consultant* is the Architect, the Engineer or entity licensed to practice in the province or territory of the *Place of the Work*, or is the *Owner*. The term *Consultant* means the *Consultant* or the *Consultant’s* authorized representative.”

12. Add the following interpretation provisions to the Definitions:

“This *Contract* and all Schedules thereto will be interpreted according to the following provisions, save to the extent that the context or the express provisions of this *Contract* or any Schedules thereto otherwise requires:

1. The table of contents, headings and sub-headings, marginal notes and references to them in this *Contract* are for convenience of reference only, do not constitute a part of this *Contract*, and shall not be taken into consideration in the interpretation or construction of, or affect the meaning of, this *Contract*.
2. All references to paragraphs, Articles, Sections and Schedules are references to paragraphs, Articles, Sections of and Schedules to this *Contract* and all references to parts, paragraphs or appendices are references to parts and paragraphs contained in and appendices to the Schedules.
3. All references to any agreement, document, standard, principle or other instrument include (subject to all relevant approvals and any other provision of this *Contract* expressly concerning such agreement, document, standard, principle or other instrument) a reference to that agreement, document, standard, principle or instrument as amended, supplemented, substituted, novated or assigned.
4. All references to time of day are references to Eastern Standard time or Eastern Daylight Saving time, as the case may be.
5. The words “herein”, “hereto”, “hereof” and “hereunder” and other words of like import refer to this *Contract* as a whole and not to the particular Section, Schedule, part, paragraph or appendix in which such word may be used.
6. Words importing a particular gender include all genders.
7. Any reference to a public organization shall be deemed to include a reference to any successor(s) to such public organization or any organization or entity or organizations or entities which has or have taken over the functions or responsibilities of such public organization.
8. All monetary amounts are expressed in Canadian Dollars.
9. The words “include” or “including” are to be construed as meaning “includes without limitation” or “including without limitation”, respectively.
10. The expression “all reasonable efforts” and expressions of like import, when used in connection with an obligation of either party, means taking in good faith and with due diligence all reasonable steps to achieve the objective and to perform the obligation, including doing all that can reasonably be done in the circumstances, and in any event taking no less steps and efforts than those that would be taken by a reasonable and prudent person in comparable circumstances, including, where appropriate and applicable, taking into consideration, good development industry practice and good construction

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industry practice, but where the whole of the benefit of the obligation and where all the results of taking such steps and efforts accrue solely to that person's own benefit.

11. All capitalized terms used in a Schedule have the meanings given to such terms in the Definitions, unless stated otherwise in a particular Schedule, in which case such term will have the meaning given to it in that Schedule solely for the purposes of that Schedule.
12. All accounting and financial terms used herein are, unless otherwise indicated, to be interpreted and applied in accordance with Canadian generally accepted accounting principles, consistently applied.
13. The words of this *Contract* are to be given their natural meaning. The *Parties* have had the opportunity to take legal advice on this *Contract* and no term is, therefore, to be construed against the drafter of the *Contract* (*contra proferentem*).
14. A reference to persons for whom a party is in law responsible includes that party's employees, agents, contractors and subcontractors of any tier, advisors and any other persons for whom that party is in law responsible or over whom that party could reasonably be expected to exercise control.
15. If the time for doing an act falls or expires on a day that is not a *Working Day*, the time for doing such act will be extended to the next following *Working Day*.
16. Each provision of this *Contract* will be valid and enforceable to the fullest extent permitted by law. If any provision of this *Contract* is held to be invalid, unenforceable or illegal to any extent, such provision may be severed and such invalidity, unenforceability or illegality will not prejudice or affect the validity, enforceability and legality of the remaining provisions of this *Contract*. If any such provision of this *Contract* is held to be invalid, unenforceable or illegal, the *Parties* will promptly endeavour in good faith to negotiate new provisions to eliminate such invalidity, unenforceability or illegality and to restore this *Contract* as nearly as possible to its original intent and effect.

GENERAL CONDITIONS

PART 1 – GENERAL PROVISIONS

GC 1.1 – CONTRACT DOCUMENTS

13. Replace paragraph 1.1.5.1 with the following:

- “.1 the order of priority of documents, from highest to lowest, shall be:
- *Special Conditions*, if any,
 - Supplementary Conditions,
 - the *Agreement* between the *Owner* and the *Contractor*,
 - the Definitions,
 - the General Conditions,
 - the *Procurement Documents*,
 - Division 1 of the *Specifications*,
 - technical specifications,
 - material and finishing schedules,
 - the *Drawings*.”

14. Add the following to the end of paragraph 1.1.6:

“For greater certainty, nothing in the *Contract Documents* shall constitute, or be construed as creating, a joint venture, partnership, principal-agent or employment relationship between the *Owner* and *Contractor*, or between the *Owner* and any employees of the *Contractor*. It is acknowledged and agreed that no employees of the *Contractor* shall in any sense be considered employees or agents of the *Owner*, nor shall any employees of the *Contractor* be entitled to any compensation, benefits, privileges or perquisites given or extended to any *Owner* employees.”

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15. Add paragraphs 1.1.12 to 1.1.14:

- “1.1.12 If this *Agreement* is terminated, the *Contractor* shall promptly deliver to the *Owner* a complete set of all *Project Materials* in the *Contractor’s* possession, including all design documents prepared or obtained by the *Contractor* together with any predesign, conceptual design or other studies prepared by the *Contractor*. If the *Contractor* fails to comply with its obligations under this paragraph, the *Owner* shall be entitled, in addition to any other remedies to which it may be entitled, to appropriate equitable relief, including the remedy of specific performance as money damages will be an inadequate remedy with respect to the receipt of such *Project Materials* by the *Owner*.
- 1.1.13 The *Contract Documents* are organized by Division for clarity and to identify the expected standard of trade competence in the finished work. No claims will be considered relating to the division of *Work* between the *Contractor* and/or *Subcontractors*, including tie in of the work of different trades, spatial interferences, cutting and patching and the like.
- 1.1.14 The terms and conditions of this *Contract* will be incorporated into all subcontracts entered into between the *Contractor* and its *Subcontractors* and *Suppliers* to the extent applicable. To the extent that the *Contractor* does not comply with this provision, or does not enforce its rights and interests in such subcontracts, the *Contractor* shall bear all related costs and expenses.”

GC 1.3 – RIGHT AND REMEDIES

16. Add the following as new paragraph 1.3.3:

- “1.3.3 Notwithstanding paragraph 1.3.1, the *Owner* shall not be liable, whether in contract, tort, or any other theory of law or statute, for any claim arising from any prior negotiation, representation, or agreement, whether written or oral, which is superseded by the *Contract* under Article A-2 - AGREEMENTS AND AMENDMENTS.”

GC 1.4 – ASSIGNMENT

17. Replace paragraph 1.4.1 with the following:

- “1.4.1 The *Owner* may assign the *Contract* or a portion thereof without the written consent of the *Contractor*. The *Contractor* shall not assign the *Contract* or a portion thereof without the written consent of the *Owner*, which consent may be arbitrarily withheld for any reason that the *Owner*, in its sole discretion, considers sufficient. No assignment of the *Contract* or a portion thereof will relieve the *Contractor* from any obligation under the *Contract*.”

GC 1.5 – CONFIDENTIALITY, GC 1.6 – OWNER’S REPRESENTATIVE, GC 1.7 – TIME OF ESSENCE & GC 1.8 – EXAMINATION OF DOCUMENTS AND SITE

18. Add new GC 1.5 – CONFIDENTIALITY, GC 1.6 – OWNER’S REPRESENTATIVE, GC 1.7 – TIME OF ESSENCE and GC 1.8 – EXAMINATION OF DOCUMENTS AND SITE as follows:

“GC 1.5 – CONFIDENTIALITY

- 1.5.1 Subject to Paragraph 1.5.2, the *Owner* and the *Contractor* shall keep confidential all matters respecting technical, commercial and legal issues relating to or arising out of the *Work* or the performance of the *Contract* (“*Confidential Information*”) and shall not, without the prior written consent of the other party, disclose such *Confidential Information*, except in strict confidence, to its professional advisors or *Subcontractors* as needed.
- 1.5.2 *Confidential Information* shall not include information that: (i) has become generally available to the public other than as a result of a disclosure by the other party or any of its representatives or by the *Owner* as part of the procurement process leading to this *Contract*; (ii) was available to the other party or its representatives on a non-confidential basis before the date of this *Agreement*; or (iii) becomes available to the other party or its representatives on a non-confidential basis from a *Person* (other than the first-mentioned party or any of its representatives) who is not bound by confidentiality obligations or otherwise prohibited from transmitting the *Confidential Information*.

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GC 1.6 – OWNER’S REPRESENTATIVE

- 1.6.1 If an *Owner Representative* is not identified in the *Procurement Documents*, the *Owner* shall designate an *Owner’s Representative* authorized to act on the *Owner’s* behalf. For the purposes of this *Contract* and the administration of the *Work*, the *Owner’s Representative* may be the *Consultant*.
- 1.6.2 The *Owner’s Representative* shall take all reasonable steps to be accessible to the *Contractor* during performance of the *Contract* and shall render any necessary decisions or instructions reasonably promptly to avoid delay in the performance of the *Contract*.

GC 1.7 – TIME OF ESSENCE

- 1.7.1 Time shall be of the essence of the *Contract* and under all *Contract Documents*.

GC 1.8 – EXAMINATION OF DOCUMENTS AND SITE

- 1.8.1 The *Contractor* is required, and, where applicable, the *Contractor* shall require of its *Subcontractors*, to investigate all existing site and/or building features visible at the time of tender that may affect the *Work*, and the *Contractor* has acknowledged that it has done so or, in the case of *Subcontractors*, will do so prior to entering into a subcontract with such *Subcontractors*. The *Contractor* shall account for all associated work required to accommodate the existing site and/or building and to achieve the design as shown in the *Drawings* and *Specifications* regardless of whether such work is specifically indicated in the *Contract Documents*.”

PART 2 – ADMINISTRATION OF THE CONTRACT

GC 2.2 – ROLE OF THE CONSULTANT

19. In paragraph 2.2.6), delete the words “Except with respect to GC 5.1 – FINANCING INFORMATION REQUIRED OF THE *OWNER*,”.

20. Add the following at the end of paragraph 2.2.12:

“Should the *Contractor* be of the opinion that a change in *Contract Price* or *Contract Time* is required, the *Contractor* shall notify the *Consultant* in writing within the earliest to occur of (1) the commencement of the *Work* resulting from the date of the issuance of such *Supplemental Instruction* and (2) 14 days from the issuance of such *Supplemental Instruction* by the *Consultant*. Should the *Consultant* be in agreement to a change in *Contract Price* or *Contract Time*, the *Consultant* will prepare a *Change Order* or *Change Directive* for approval and signature by the *Owner* as provided in GC 6.2 – CHANGE ORDER or GC 6.3 – CHANGE DIRECTIVE.”

21. In the first line of paragraph 2.2.18, delete the words “against whom the *Contractor* makes no reasonable objection and”, and add the following sentence at the end of the paragraph: “The *Contractor* will provide the *Owner* with a *Notice in Writing* of any perceived conflicts of interest with such replacement *Consultant*.”

22. Add the following as new paragraph 2.2.19:

“2.2.19 In any *Notice in Writing* to the *Contractor* in respect of general, special, or other repairs, or of any *Work* of any nature required to be done under any of the provisions of the *Contract*, or of any other matter, it shall not be obligatory upon the *Consultant* to specify minutely or in detail everything required, nor to specify by measurement the exact extent thereof, or the precise area or areas where the *Work* or material may be defective or faulty or where any of the requirements of the *Specifications* have not been observed; but a reference in such *Notice in Writing* to the clause or clauses bearing upon the matter, and a description of the locality in general terms (which is sufficiently clear, in the opinion of the *Consultant*, to indicate where the defect or trouble exists) shall be deemed to be sufficient and ample notice of such matter for the purposes of this paragraph.”

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GC 2.3 – REVIEW AND INSPECTION OF THE WORK

23. Add to end of paragraph 2.3.2:

“Unless agreed otherwise, the *Contractor* shall give the *Consultant* and the *Owner* at least two (2) *Working Days*’ notice of the date and time fixed for all required tests, and shall supply all labour, material, fuel, etc., and shall carry out such tests (unless otherwise specified). Should a designated test or inspection fail, the *Contractor* shall promptly correct and retest the work using the designated testing/inspection agency. The *Contractor* shall give the *Consultant* and the *Owner* a further notice of at least two (2) *Working Days* and shall be responsible for all costs associated with retesting.”

24. At end of the second sentence of paragraph 2.3.5, add the following:

“Where standards of performance are specified or implied and the *Work* does not comply with the specified or implied standard of performance, the deficiency in the *Work* shall be corrected as directed by the *Consultant*. Subsequent testing to ensure that the standard of performance has been attained (including retesting by *Owner*) shall be carried out at the *Contractor*’s expense.”

GC 2.4 – DEFECTIVE WORK

25. Add new subparagraphs 2.4.1.1 and 2.4.1.2:

“2.4.1.1 The *Contractor* shall rectify, in a manner acceptable to the *Owner* and the *Consultant*, all defective work and deficiencies throughout the *Work*, whether or not they are specifically identified by the *Consultant*.

2.4.1.2 The correction of any defective *Work* that is to take place after the *Owner* has taken occupancy must be completed after 6:00pm during the school week or on weekends, unless otherwise agreed to between the *Owner* and *Contractor*.”

26. Add the following as new paragraphs 2.4.4 through 2.4.6 inclusive:

“2.4.4 Incorrectly fabricated, misplaced or omitted components will be considered defective *Work*. Where the *Consultant* or *Owner* finds defective *Work* or otherwise unacceptable *Work*, the *Contractor* shall pay for all costs of retesting, redesign, corrective measures, and all reasonable expenses and costs of the *Owner* related to the deficiency, including extra or extended periods of security, fire watch, maintenance and protection of the *Place of the Work*, supervision and review of the work for the correction of the deficiency.

2.4.5 The *Contractor* shall prioritize the correction of any defective work that, in the sole discretion of the *Owner*, adversely affects the day-to-day operations of the *Owner*.

2.4.6 The *Owner* shall be entitled to withhold from any payment owing to the *Contractor* an amount equal to 200% of the *Consultant*’s reasonable estimate of the cost to rectify any defective or deficient *Work* (the “**Deficiency Holdback**”) until such rectification is completed by the *Contractor*, less any amount of the *Deficiency Holdback* paid to another contractor, if the *Contractor* has not completed the rectification within 30 days of the *Owner*’s *Notice in Writing*.”

PART 3 – EXECUTION OF THE WORK

GC 3.1 – CONTROL OF THE WORK

27. Add the following as new paragraphs 3.1.3 to 3.1.7:

“3.1.3 The *Contractor* shall perform the *Work* in accordance with the *Standard of Care* and shall employ only good workmanship subject to specific requirements of the *Contract Documents*, and in accordance with applicable laws, ordinances, rules, regulations, or codes relating to the performance of the *Work*. Without limiting the generality of the foregoing, the *Contractor* is responsible for the intermeshing of the various parts of the *Work* so that no part shall be left in an unfinished or incomplete condition owing to any disagreement between the various *Subcontractors* and *Suppliers*, or between any of the *Subcontractors* and *Suppliers* and the *Contractor* as to where the *Work* of one begins or ends with relation to the *Work* of the other.

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- 3.1.4 The *Contractor* is solely responsible for the quality of the *Work* and shall undertake any quality control activities specified in the *Contract Documents* or, if none are specified, as may be reasonably required to ensure such quality at its expense.
- 3.1.5 The *Contractor* agrees that, notwithstanding anything to the contrary contained in the *Contract*, it shall fully comply with any policies or procedures of any *Governmental Authority* and of the *Owner* which are relevant to any activity of the *Contractor* to be performed under the *Contract*. The *Contractor* further agrees that it will use reasonable efforts to inquire from the *Owner* if such policies or procedures exist for any activity of the *Contractor* to be performed under the *Contract*. The *Owner* agrees that it will use reasonable efforts to communicate to the *Contractor* policies or procedures it may have, relevant to any such activity.
- 3.1.6 Prior to commencing individual procurement, fabrication and construction activities, the *Contractor* shall verify, at the *Place of the Work*, all relevant measurements and levels necessary for proper and complete fabrication, assembly and installation of the *Work* and shall further carefully compare such field measurements and conditions with the requirements of the *Contract Documents*. Where dimensions are not included or exact locations are not apparent, the *Contractor* shall immediately notify the *Consultant* in writing and obtain written instructions from the *Consultant* before proceeding with any part of the affected work.
- 3.1.7 The *Contractor* shall employ an experienced and licensed land surveyor to establish and check grades, bench marks, references, elevations, points and lines as from time to time may be required for the purposes of the *Work*, or lay out of same, and the *Contractor* shall at every appropriate stage of the *Work*, take all proper steps to have all proper checks and surveys made so as to ensure that the *Work* and all components thereof will be wholly within the boundaries of the site and in the exact position (or respective positions) established for such *Work* and shall assume full responsibility for the correctness of all such lines, levels and measurements.”

GC 3.2 – CONSTRUCTION BY OWNER OR OTHER CONTRACTORS

28. **Add the following wording at the end of paragraph 3.2.3.4:**

“Failure by the *Contractor* to so report shall invalidate any claims against the *Owner* by reason of the deficiencies in the *Work* of *Other Contractors* or *Owner’s* own forces;”.

29. **Add new paragraph 3.2.3.5 as follows:**

- ”.5 for the *Owner’s* own forces and for *Other Contractors*, assume overall responsibility for compliance with all aspects of health and safety at the *Place of the Work*, including all of the responsibilities of the *Constructor*, pursuant to the *OHS*A, provided that the *Owner* will require its own forces and such *Other Contractors* to follow the directions, instructions, rules and regulations of the *Contractor* in respect of all matters relating to health and safety.”

30. **Add new paragraph 3.2.7 as follows:**

- “3.2.7 The *Contractor* shall act as “constructor” under the *OHS*A for all *Other Contractors*, the *Owner’s* own forces, and the *Consultant*. The *Owner* shall ensure that its own forces and *Other Contractors* comply with all health and safety precautions and programs established by the *Contractor* as constructor at the *Place of the Work*.”

GC 3.4 – CONSTRUCTION SCHEDULE

31. **Replace paragraph 3.4.1 in its entirety with the following and add new paragraphs 3.4.2 and 3.4.3:**

“3.4.1 The *Contractor* shall:

- .1 within five (5) calendar days of receiving written confirmation of the award of the *Contract*, prepare and submit to the *Owner* and the *Consultant* for their review and acceptance, a construction schedule in the format indicated below that indicates the timing of the activities of the *Work* and provides sufficient detail of the critical events and their inter-relationship to demonstrate the *Work* will be performed in conformity with the *Contract Time* and in accordance with the *Contract Documents*. Such schedule is to include a delivery schedule for *Products* whose delivery is critical to the schedule for the

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Work or are required by the *Contract* to be included in a *Products* delivery schedule. The *Contractor* shall employ construction scheduling software, being the latest version of "Microsoft Project" or equivalent that permits the progress of the *Work* to be monitored in relation to the critical path established in the schedule form or software acceptable to the *Owner*. The *Contractor* shall provide the schedule and any successor or revised schedules in both electronic format and hard copy. Once accepted by the *Owner* and the *Consultant*, the construction schedule submitted by the *Contractor* shall become the baseline construction schedule;

- .2 provide the expertise and resources, such resources including manpower and equipment, as are necessary to maintain progress under the accepted baseline construction schedule or revised schedule accepted by the *Owner* pursuant to GC 3.4 CONSTRUCTION SCHEDULE;
- .3 monitor the progress of the *Work* on a weekly basis relative to the baseline construction schedule, or any revised schedule accepted by the *Owner* pursuant to GC 3.4 CONSTRUCTION SCHEDULE, update and submit to the *Consultant* and *Owner* the electronic and hard copy schedule on a bi-weekly basis, at a minimum, or as required by the *Consultant* and advise the *Consultant* and the *Owner* weekly in writing of any variation from the baseline or slippage in the schedule;
- .4 advise the *Owner*, and obtain the *Owner's* approval of, any change in the construction schedule or *Contract Time* in accordance with the change procedures set out in Part 6 CHANGES IN THE WORK or as otherwise agreed by the *Owner*;
- .5 commence work immediately after award of contract as indicated in Article A-1.3, and provide sufficient labour and provide overtime work without change to the *Contract Price* if such work is deemed necessary to meet the schedule; and
- .6 ensure that the *Contract Price* shall include all costs required to phase or stage the *Work*.

3.4.2 If, at any time, it should appear to the *Owner* or the *Consultant* that the actual progress of the *Work* is behind schedule or is likely to become behind schedule, or if the *Contractor* has given notice of such to the *Owner* or the *Consultant* pursuant to subparagraph 3.4.1.3, the *Contractor* shall, either at the request of the *Owner* or the *Consultant*, or following giving notice pursuant to subparagraph 3.4.1.3, take appropriate steps to cause the actual progress of the *Work* to conform to the schedule or minimize the resulting delay. Within five (5) calendar days of the request by the *Owner* or the *Consultant* or the notice being given pursuant to subparagraph 3.4.1.3, the *Contractor* shall produce and present to the *Owner* and the *Consultant* a plan demonstrating how the *Contractor* will achieve the recovery of the last accepted schedule.

3.4.3 The *Contractor* is responsible for performing the *Work* within the *Contract Time*. Any schedule submissions revised from the accepted baseline construction schedule or revised schedule accepted by the *Owner* pursuant to GC 3.4 - CONSTRUCTION SCHEDULE, during construction are not deemed to be approved extensions to the *Contract Time*. All extensions to the *Contract Time* must be made in accordance with the *Contract Documents*."

GC 3.5 – SUPERVISION

32. Replace paragraph 3.5.1 with the following:

"3.5.1 The *Contractor* shall provide all necessary supervision and appoint a competent representative who shall be in attendance at the *Place of the Work* while work is being performed. The appointed representative shall not be removed or replaced without the approval of the *Owner*, such approval not to be unreasonably withheld, provided that the appointed representative is replaced with an appointed representative of similar qualifications. The *Contractor* shall give the *Owner* and the *Consultant* ten (10) days written *Notice in Writing* prior to changing the appointed representative."

GC 3.6 – SUBCONTRACTORS AND SUPPLIERS

33. Replace paragraph 3.6.2 in its entirety with the following:

“3.6.2 Substitution of any *Subcontractor* and/or *Suppliers* after submission of the *Contractor’s* bid will not be accepted unless a valid reason is given in writing to and approved by the *Owner*, whose approval may be arbitrarily withheld. The reason for substitution must be provided to the *Owner* and to the original *Subcontractor* and/or *Supplier* and the *Subcontractor* and/or *Supplier* shall be given the opportunity to reply to the *Contractor* and *Owner*. The *Contractor* shall be fully aware of the capability of each *Subcontractor* and/or *Supplier* included in its bid, including but not limited to technical ability, financial stability and ability to maintain the proposed construction schedule. The contracts entered into by the *Contractor* with *Subcontractors* and *Suppliers* shall comply with the terms of paragraph 1.1.16 of GC 1.1 – CONTRACT DOCUMENTS, unless the *Owner* otherwise agrees in writing. The *Contractor* may not agree to an amendment, change or other adjustment to a contract with a *Subcontractor* or *Supplier*, including pricing, after the pricing has been reviewed and approved by the *Owner*. No review by the *Owner* of a bid or other procurement document, nor acceptance of a *Subcontractor* or *Supplier* by the *Owner*, nor review by the *Owner* of a contract with a *Subcontractor* or *Supplier* relieves the *Contractor’s* obligation under this paragraph. For greater certainty, any agreement by the *Contractor* to an increase in the amounts owing to a *Subcontractor* or *Supplier* without a *Change Order* will be for the *Contractor’s* account.”

34. Add the following as new paragraphs 3.6.7. to 3.6.10:

“3.6.7 The *Contractor* shall, when requested to do so by the *Owner*, cause any and all construction liens registered by any *Subcontractor* or *Supplier*, to be discharged or vacated by the *Contractor* posting appropriate security and the *Contractor* shall do so within ten (10) calendar days of that request at its sole expense.

3.6.8 The *Contractor* shall, when requested to do so by the *Owner*, cause any and all written notices of lien given to any *Person* by any *Subcontractor* or *Supplier*, to be withdrawn and the *Contractor* shall do so within ten (10) calendar days of that request at its sole expense.

3.6.9 Should the *Contractor* fail to discharge, vacate or otherwise remove any such lien, or to have any such written notices of lien withdrawn, then the *Owner*, may at its option, do so and set off and deduct from any amount owing to the *Contractor*, all costs and expenses of so doing including legal fees and disbursements and the costs of borrowing the appropriate cash, letter of credit or bond as security and legal fees and disbursements. If there is no amount owing by the *Owner* to the *Contractor*, then the *Contractor* shall reimburse the *Owner* for all of the said costs and expenses etc. of so doing.

3.6.10 Subcontracting by the *Contractor* shall not be construed as relieving the *Contractor* from any obligations under the *Contract* or imposing any liability upon the *Owner*, including for warranties.”

GC 3.7 – LABOUR AND PRODUCTS

35. Change paragraph 3.7.1 to read:

“3.7.1 The *Contractor* shall maintain good order and discipline among workers engaged on the *Work* and shall not employ or permit to be employed anyone not skilled in the tasks assigned.”

36. Add the following as new paragraphs 3.7.4 to 3.7.15:

“3.7.4 If, pursuant to a *Change Directive*, the *Owner* expressly requests the *Contractor* to have *Work* performed at overtime rates in order to complete the *Work* (or any change in the *Work*) or any part thereof earlier than the *Contractor* would otherwise be obliged to finish such *Work* (or change in the *Work*) or any part thereof under the *Contract Documents*, the additional net cost of such overtime (less any savings realized by the *Contractor* through the earlier completion of the *Work*) shall be chargeable to the *Owner*.

3.7.5 The *Contractor* shall ensure that all *Persons* employed on the *Work* shall be fully qualified to perform the work required. The *Owner* shall also have the right, acting reasonably, without

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charge at any time to request that the *Contractor* remove any of its employees or any of its *Subcontractors* from the performance of the *Work* and the *Contractor* shall comply, provided that such request is lawful, reasonably justified in writing and the *Contractor* is given an opportunity to respond and address such issues consistent with the *Contract* and its obligations under *Applicable Laws*.

- 3.7.6 The *Contractor* shall not employ or hire any employees who are employed by the *Owner*.
- 3.7.7 All *Products* and materials brought onto the *Place of the Work* by the *Contractor* shall be deemed to be property of the *Owner*, but the *Owner* shall be under no liability for loss thereof or damage thereto arising from any cause whatsoever. The said *Products* and materials shall be at the sole risk of the *Contractor*.
- 3.7.8 Prior to the commencement of the *Work*, the *Contractor* shall furnish evidence of compliance with requirements of the AODA, including training for staff.
- 3.7.9 The *Contractor* is responsible for the safe on-site storage of *Products* and their protection (including *Products* supplied by the *Owner* and *Other Contractors* to be installed under the *Contract*) in such ways as to avoid dangerous conditions or contamination to the *Products* or other persons or property and in locations at the *Place of the Work* to the satisfaction of the *Owner* and the *Consultant*. The *Owner* shall provide all relevant information on the *Products* to be supplied by the *Owner*.
- 3.7.10 *Products* which are specified by their proprietary names, or by parts or catalogue number, shall form the basis for the *Specification* and *Contract*. No substitutes for these may be used without the *Consultant's* approval in writing.
- 3.7.11 The *Contractor* shall use all *Products* in strict accordance with the manufacturer's directions except where specified otherwise. Whenever specific reference to manufacturer's directions or instructions is made in *Specifications*, the *Contractor* shall submit copies of said instructions or directions, or both, for approval by the *Consultant* before commencing such *Work* and will provide the *Consultant* with *Notice in Writing* if it proposes to use alternate *Products* (if permitted in the *Contract Documents*).
- 3.7.12 *Products* are sometimes specified by reference to brand names, propriety names, trade marks or catalogue number or catalogue designation or symbols. In such cases, the name of a manufacturer, distributor, supplier or dealer is sometimes given to assist the *Contractor* to find a source of supply. This does not relieve the *Contractor* from its responsibility for finding its own source of supply even if the source named no longer supplies the *Products* specified. If the *Contractor* is unable to obtain the specified product, it shall supply a substitute product equal to or better than the specified product, as approved by the *Consultant*, with no extra compensation. Should the *Contractor* be unable to obtain a substitute product equal or superior to the specified product and the *Owner* accepts an inferior product, the *Contract Price* shall be adjusted accordingly, as approved by the *Consultant*.
- 3.7.13 All workmanship shall be of the highest quality performed by persons trained and skilled in accordance with best practices for each particular element of the *Work* and trade.
- 3.7.14 The foreperson of each trade engaged on the *Work* must be able to speak, read and understand the English language well enough to comprehend and carry out all instructions issued and to *Work* in complete co-ordination with other trades.
- 3.7.15 All deficiencies identified by the *Owner* and/or the *Consultant* shall be corrected promptly, and in any event within fifteen (15) days of being notified in writing of such deficiency unless otherwise agreed to. If the *Contractor* has not corrected any such deficiency within such fifteen days, the *Owner* may, directly or indirectly using another contractor, correct such deficiency and set-off the cost of such correction against other amounts owing to the *Contractor* or claim such costs from the *Contractor*. The *Contractor* shall remain bound by the terms of this *Contract* in respect of such corrected work as if such corrections were performed by it."

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GC 3.8 – SHOP DRAWINGS

37. **Revise** the title of GC 3.8 to read “SHOP DRAWINGS AND OTHER SUBMITTALS”.
38. **Add** “and Submittals” after the words “Shop Drawings” in paragraphs 3.8.1, 3.8.2, 3.8.3.1, 3.8.3.2, 3.8.5, 3.8.6, and 3.8.7.
39. **Add** the following to the end of the paragraph 3.8.1:
“or as the *Consultant* may reasonably request. The *Contractor* shall submit all *Drawings* and other submittals electronically and in reproducible form, or as reasonably requested by the *Consultant*.”
40. **Add** the following sentence to paragraph 3.8.2:
“Where verified and determined dimensions from the *Place of the Work* are required in the preparation of *Shop Drawings*, the *Contractor* shall determine the exactness of the dimensions prior to the preparation of these drawings.”
41. In the first line of paragraph 3.8.3.1, **delete** the word “applicable”.
42. **Delete** paragraph 3.8.7 in its entirety and substitute new paragraph 3.8.7 as follows:
“3.8.7 The *Consultant* will review and return *Shop Drawings* and *Submittals* in accordance with a *Shop Drawing/Submittal Schedule* prepared by the *Contractor* and agreed upon at the commencement of the *Work*. The *Contractor* shall allow the *Consultant* a minimum 10 *Working Days*, or such longer period as may be reasonably required, to review shop drawings from the date of receipt to the date that the *Contractor* is notified that the reviewed documents are ready to be picked up. The *Contractor* shall periodically re-submit the *Shop Drawing/Submittal Schedule* to correspond to changes in the construction schedule and to reflect any required resubmissions. If re-submission of *Shop Drawings* or *Submittals* is required a further ten (10) day period is required for the *Consultant’s* review.”
43. **Add** new paragraphs 3.8.8 to 3.8.13 as follows:
“3.8.8 The *Contractor* shall submit *Shop Drawings* in accordance with the *Shop Drawing* procedures specified by *Consultant*.
3.8.9 The *Consultant’s* review of *Shop Drawings* and *Submittals* does not relieve the *Contractor* of the responsibility to review all information pertaining to:
.1 detail design;
.2 dimensions;
.3 fabrication processes;
.4 techniques of construction and installation; and
.5 coordination of the *Work* of *Subcontractor*.
3.8.10 Only *Shop Drawings* indicated as “Reviewed” or “Reviewed as noted” and bearing the *Consultant’s* review date and initials, shall be used at the *Place of the Work*.
3.8.11 Reviewed *Shop Drawings* shall not authorize changes in cost to the *Owner* nor shall they authorize changes to the construction schedule.
3.8.12 The *Contractor* shall thoroughly review *Shop Drawings*. Where *Shop Drawings* are stamped but clearly not reviewed, the *Consultant* may reject the *Shop Drawings* and return them to the *Contractor* at the *Contractor’s* expense.”

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3.8.13 Any fabrication *Work* done before receiving final reviewed *Shop Drawings* shall be at the *Contractor's* and his *Subcontractor's* and/or *Supplier's* risk and expense.”

GC 3.9 – OPERATIONAL RISKS

44. Add new GC 3.9 – OPERATIONAL RISKS as follows:

“GC 3.9 – OPERATIONAL RISKS

- 3.9.1 The *Contractor* acknowledges and understands that the *Place of the Work* is a school or property relating to school operations, and will ensure that the *Place of the Work* is at all times safe and secure, and that the *Work* does not interfere with the day-to-day operations of the school or any other operations, including daycare operations, at the *Place of the Work* without prior *Notice in Writing* to the *Owner* and the *Owner's* consent. If, at any time, the *Contractor* needs to shut down power or other utilities, or otherwise close off part of the *Place of the Work* in order to perform the *Work*, the *Contractor* must provide the *Owner* with a *Notice in Writing* which, except in the case of an emergency, must be delivered at least five (5) *Working Days* prior to such shut down or closing off. The *Contractor* will only perform any shut down of power or other utilities, or otherwise close off part of the *Place of the Work* after 6 p.m. during the school week or on weekends, unless otherwise agreed to between the *Owner* and *Contractor*.
- 3.9.2 The *Contractor* represents that in entering into the *Contract* with the *Owner* for the performance of the *Work*, it has or will have either inspected the *Place of Work* and investigated for itself all information provided by the *Owner*, the character of the *Work* to be done, and all local conditions, including the position of all registered easements, pole lines, conduits, watermains, sewers and other underground and overground utilities and structures, or that, not having so inspected or investigated, the *Contractor* will assume all risk of conditions now existing or arising in the course of the *Work* that might or could make the *Work*, or any items thereof, more expensive in character, or more onerous to fulfil than was contemplated or known when the *Contract* was signed, or that the *Contractor* ought to have known applying the *Standard of Care*.
- 3.9.3 Before starting *Work*, the *Contractor* shall inform itself of the exact locations of all utilities and structures, and once the utilities are located, by the applicable utility company, or once the *Contractor* discovers, or once a reasonably prudent *Contractor* ought to have discovered, the actual location of the utilities, the *Contractor* shall be liable for damages to them as a result of any act or omission, whether or not the result of negligence, by those for whom it is responsible, except to the extent that such damages are caused by the *Owner's* negligence or wilful misconduct. Unless otherwise specified, the *Contractor* shall temporarily support or relocate such utilities and structures, or temporarily remove them, and restore them, to the satisfaction of the owners of the utilities and structures at the cost of the *Contractor*.”

GC 3.10 – CONTRACTOR STANDARD OF CARE

45. Add a new GC 3.10 – CONTRACTOR STANDARD OF CARE as follows:

“GC 3.10 – CONTRACTOR STANDARD OF CARE

- 3.10.1 In performing the *Work*, the *Contractor* shall exercise a standard of care, skill, judgment and diligence described in this GC 3.10 (the “**Standard of Care**”).
- 3.10.2 In performing its services and obligations under the *Contract*, the *Contractor* shall exercise a standard of care, skill, judgment and diligence that would normally be provided by an experienced, skilled and prudent contractor supplying similar services for similar projects, utilizing trained, experienced construction management personnel employing current industry standard construction management practices and techniques in an efficient manner. The *Contractor* shall provide an adequate and appropriate number of qualified construction management, accounts payable, and support staff to perform the duties and responsibilities assumed by the *Contractor* under the *Contract*. The *Contractor* acknowledges and agrees that throughout the *Contract*, the *Contractor's* obligations, duties and responsibilities shall be interpreted in accordance with this standard. The *Contractor* shall exercise the same standard of due care and diligence in respect of any *Products*, personnel, or procedures which it may

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recommend to the *Owner*. For greater certainty, the *Contractor* is not a professional architect or engineer, and neither the *Standard of Care* nor the scope of the *Work* include any design, architectural, engineering or similar consulting engineering services or work.

- 3.10.3 In addition, the *Contractor* shall: (1) take all reasonable steps (as would a prudent owner of comparable property) with respect to the proper protection of and accounting for the *Project*, including maintaining adequate books and records with respect to the *Work*; (2) cause the *Work* to be constructed in a professional manner consistent with the standard of comparable projects (subject, in all events, to the availability of funds required to be provided by the *Owner*); and (iii) deal at “arms-length” with all third parties.
- 3.10.4 The *Contractor* shall also ensure that:
- .1 sufficient staff of qualified and competent personnel are employed by the *Contractor* in order to replace its designated supervisor and project manager, subject to the *Owner’s* approval, in the event of death, incapacity, removal or resignation;
 - .2 sufficient competent and experienced staff are present at the *Place of the Work* for the necessary duration to ensure timely completion of the *Work* in accordance with the *Standard of Care*;
 - .3 if the *Owner* provides *Notice in Writing* to the *Contractor* giving good reason why it no longer wishes the project director, senior project manager or the general superintendent to be engaged on the *Project*, the *Contractor* shall comply with such request and promptly use reasonable efforts to find a replacement candidate acceptable to the *Owner* within 60 days of the *Owner’s* request, during which time the existing project director, senior project manager or the general superintendent shall continue to perform the *Work*;
 - .4 sufficient goods, equipment and services required for the construction of the *Project* that are not the responsibility of any *Subcontractors* and *Suppliers* (including winter protection, temporary gas, heating equipment and fuel consumption, hoarding and gates, garbage bins and disposal, site security and safety, construction signage, construction hoists, general construction supplies, equipment rental, street cleaning/snow removal, final suite/window cleaning, temporary toilets, internet, phone and IT, surveying and insurance) are procured for the *Project*, and that the reimbursable expenses relating thereto are managed in a cost effective manner; and
 - .5 all *Contractor* senior personnel shall make themselves available to meet frequently, and as reasonably requested by the *Owner*, at the *Owner’s* head office, in person or virtually by video conferencing.”

PART 4 – ALLOWANCES

GC 4.1 – CASH ALLOWANCES

46. Replace paragraph 4.1.2 in its entirety with the following:

“4.1.2 The *Contract Price*, and not the cash allowances, includes the *Contractor’s* overhead and profit in connection with such cash allowances. Cash allowances cover the net cost to the *Contractor* of services, *Products*, construction machinery and equipment, freight, unloading, handling, storage, installation and labour but do not include any Value Added Taxes (HST) payable by the *Owner* to the *Contractor*.”

47. Add new paragraph 4.1.8 as follows:

“4.1.8 If directed by the *Consultant* or the *Owner*, the *Contractor* will competitively bid *Work* for which payment is made from a cash allowance in accordance with such direction.”

PART 5 – PAYMENT

48. Replace GC 5.1 – FINANCING INFORMATION REQUIRED OF THE OWNER in its entirety with the following:

GC 5.1 – DRAFT APPLICATION FOR PAYMENT

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- “5.1.1 On the 25th day of each month during the *Contract Time*, the *Contractor* will deliver to the *Consultant* a draft of the *Contractor’s* proposed application for payment for all of the *Work* performed by the *Contractor* in that month, in order to facilitate and expedite payments under GC 5.2 – APPLICATIONS FOR PAYMENT, GC 5.3 – PAYMENT and GC 5.5 – FINAL PAYMENT, including an estimate of the *Work* to be performed and *Products* to be delivered at the date of such application for payment but before the end of that month, and including any reports or certificates confirming the satisfactory completion of any commissioning and testing required by the *Contract Documents* for any completed part of the *Work* that the *Contractor* will include in its application for payment. The *Contractor* shall not include *Products* delivered to the *Place of the Work* but not yet incorporated into the *Work* in its draft application for payment.
- 5.1.2 Upon request, the *Contractor* shall review with the *Consultant* and the *Owner*, at a scheduled time, the draft application for payment and the percentage of the *Work* completed for each item indicated in the schedule of values. This procedure shall be complied with for each draft application for payment.
- 5.1.3 Nothing in GC 5.1 – DRAFT APPLICATION FOR PAYMENT is intended to condition, pre-condition, prevent or delay the *Contractor’s* right to submit its applications for payment in accordance with this *Contract* and the *Construction Act*.”

GC 5.2 – APPLICATION FOR PAYMENT

49. Replace paragraph 5.2.1 and 5.2.2 with the following:

- “5.2.1 Notwithstanding GC 5.1 – DRAFT APPLICATION FOR PAYMENT, the *Contractor* shall submit its applications for payment to the *Consultant* and the *Owner* monthly as the *Work* progresses no earlier than the first *Working Day* after the end of the month to which the application for payment relates.
- 5.2.2 The *Contractor* shall ensure that each application for payment for *Work* complies with the requirements set out in this *Contract*, and will include as part of it application for payment of all the documents and information required in this Part 5 – PAYMENT and required for a *Proper Invoice*, including any reports or certificates confirming the satisfactory completion of any commissioning and testing required under the *Contract Documents* for any completed part of the *Work*. The *Contractor’s* application for payment will indicate any and all changes, updates or revisions made to the draft application for payment submitted under paragraph 5.1.1. The *Owner* may, in its discretion, reject any application for payment that does not comply with GC 5.2 – APPLICATIONS FOR PAYMENT or GC 5.3 –PAYMENT, or the *Owner* may withhold up to 100% of the amounts otherwise payable in relation to that application for payment until such application for payment includes all of the documents and information required under this Part 5 – PAYMENT and for a *Proper Invoice*.”

50. Replace paragraphs 5.2.4 to 5.2.5 with the following:

- “5.2.4 Subject to paragraph 5.2.5, each *Contractor’s* application for payment shall be in a form agreed to by the *Owner* and the *Contractor*, and shall contain all of the information and documents required for a *Proper Invoice* under *Applicable Laws* and under the *Contract*, and as requested by the *Owner* or *Consultant*.
- 5.2.5 The *Contractor* shall submit to the *Owner* and *Consultant* by email to the *Owner’s* accounts payable department email address in accordance with paragraph 6.1 of Article A-6 of the Agreement – RECEIPT OF AND ADDRESSES FOR NOTICES IN WRITING and to the *Consultant* at least ten (10) days before the first application for payment, a schedule of values of the various parts of the *Work*, aggregating the total amount of the *Contract Price*, so as to facilitate evaluation of applications for payment, and the *Contract Price Breakdown* if not already provided to the *Owner* in the *Contractor’s* bid documents.”

51. Replace paragraph 5.2.8 with the following:

- “5.2.8 The *Contractor* shall not include *Products* delivered to the *Place of the Work* but not yet incorporated into the *Work* in its application for payment.”

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GC 5.3 – PAYMENT

52. Replace paragraph 5.3.1.3 with the following:

“5.3.1.3 subject to any *Milestones* or other payment process set out in the *Special Conditions*, the *Owner* shall make payment to the *Contractor* on account as provided in Article A-5 of the Agreement – PAYMENT no later than 28 days after the date the *Contractor*’s application for payment, that complies with the obligations of this Contract, is received by the *Owner* from the *Contractor*.”

53. Add the following as new paragraphs 5.3.2 through 5.3.6 inclusive:

“5.3.2 The application by the *Contractor* for a certificate of payment will constitute a representation by the *Contractor* to the *Owner* that: (1) the *Work* has progressed to the point indicated; (2) the quality of the *Work* is in accordance with the *Contract Documents*; (3) the application for payment is a “*Proper Invoice*” under *Applicable Laws*; and (4) the *Contractor* is entitled to payment under the *Contract Documents* in the amount certified.

5.3.3 The *Consultant* or the *Owner* may decline to approve an application for payment and may withhold a certificate for payment in whole or in part, to the extent necessary to protect the *Owner*, if in the *Consultant*’s opinion the *Contractor* is unable to make representations to the *Owner* as provided in paragraph 5.3.2 of this GC 5.3. The *Consultant* or the *Owner* may also decline to approve any application for payment or, because of subsequently discovered evidence, testing or subsequent inspections, the *Consultant* or the *Owner* may provide for a withholding of funds to offset a previous payment made pursuant to any certificate for payment previously issued, the *Owner* shall be entitled to deduct from or set off against any payment of the *Contract Price* and any other amounts payable by the *Owner* to the *Contractor* pursuant to GC 14 – SET OFF, or the *Owner* may refuse to make payment, to such extent as may be necessary in his opinion to protect the *Owner* from loss because of:

- .1 defective *Work* not remedied;
- .2 third party claims filed or reasonable evidence indicating possible filing of such claims;
- .3 failure of the *Contractor* to make undisputed payments promptly to *Subcontractors*, *Suppliers* or for labour, *Products* or equipment;
- .4 damage to *Work* of other contractors; or
- .5 unsatisfactory prosecution of the *Work* by the *Contractor* or any *Subcontractor*.

5.3.4 If the *Owner* has reasonable grounds for believing that any amount included in previous applications for payment of the *Contractor* or paid to the *Contractor* by the *Owner* has not been paid to *Subcontractors*, *Suppliers* or other third parties to whom such amounts are due, then the *Owner* may withhold payment in respect of such amount from the current application until satisfactory evidence of payment is provided to the *Owner* by the *Contractor*.

5.3.5 All progress payments are not conclusive as to the value or quality of services provided and are subject to further evaluation and readjustment on future and final progress payments. The submission of monthly draw amounts by the *Contractor* and *Subcontractors* must reflect accurate valuations for *Work* completed and installed. The *Contractor* shall review and evaluate all *Work* performed by *Subcontractors* and be responsible for verifying the monthly draw amounts claimed.

5.3.6 Once *Substantial Performance of the Work* has been achieved, the *Contractor* shall not submit, and the *Owner* shall not be obliged to pay, any further applications for payment until the *Contractor*’s final application for payment under GC 5.5 – FINAL PAYMENT, and the *Consultant* will not be required to certify the completion of any *Work* or application for payment unless and until *Total Performance of the Work* has been achieved and all deficiencies corrected.”

GC 5.4 – SUBSTANTIAL PERFORMANCE OF THE WORK AND PAYMENT OF HOLDBACK

54. Delete paragraphs 5.4.1 to 5.4.6 and replace with the following:

- 5.4.1 The *Contractor* shall provide the *Owner* with *Notice in Writing* of the expected date for *Substantial Performance of the Work* at least 30 days, and not more than 60 days, in advance of attaining *Substantial Performance of the Work*. Such *Notice in Writing* will include a final checklist of items to be completed in order to attain *Substantial Performance of the Work* (the “**Substantial Performance Checklist**”) setting out all required *Work* remaining in order to attain *Substantial Performance of the Work*, including the correction of all deficiencies and delivery of all deliverables required under the *Contract Documents*.
- 5.4.2 When the *Contractor* considers that the *Work* has attained *Substantial Performance of the Work*, the *Contractor* shall, within 1 *Working Day*, deliver to the *Consultant* and to the *Owner*, for their approval, a final *Contract Price Breakdown*, and a comprehensive list of items to be completed or corrected (the “**Completion List**”), including all uncompleted items of work set out on the *Substantial Performance Checklist*, together with (1) a schedule of the estimated value and cost to complete all of the *Work* and items identified in the *Completion List* in order to attain *Ready-for-Takeover* (the “**Completion List Costs**”), and (2) a written application for a review by the *Consultant* to establish and certify *Substantial Performance of the Work*. Failure to include an item on the *Completion List* does not alter the responsibility of the *Contractor* to complete all of the *Work* required by the *Contract Documents*.
- 5.4.3 In addition to the requirements of *Construction Act* and for a *Proper Invoice* under this *Contract*, the *Contractor* shall submit, with the written application for a certificate of *Substantial Performance of the Work*, all guarantees, warranties, and certificates, distribution system diagrams, any spare parts or materials required by the *Contract Documents* or left over from the *Work* by the *Contractor* and wanted by *Owner*, “as built” drawings in CAD and PDF electronic formats, testing and balancing reports, maintenance manuals, reports from authorities having jurisdiction, shop drawings, inspection certificates, keys, maintenance materials, Form 6 under the *Construction Act*, confirmation of all require training having been performed to the *Owner*’s satisfaction, and any other materials or documentation required to be submitted under the *Contract*, in acceptable manner and condition, together with written proof, acceptable to *Owner* and *Consultant*, that the *Work* has been substantially performed in conformity with the requirements of the municipal or governmental authorities and utilities having jurisdiction. For clarity, the *Consultant* shall be at liberty to refuse to certify *Substantial Performance of the Work* in the event that the *Contractor* refuses or neglects to provide any of the items listed in this paragraph.
- 5.4.4 Immediately following the issuance of the Certificate of *Substantial Performance of the Work*, the *Contractor*, in consultation with the *Consultant*, shall establish a reasonable date for finishing the *Work*.
- 5.4.5 The acceptance by the *Contractor* of the certificate of *Substantial Performance of the Work*, or the acceptance of a certificate by a *Subcontractor* or for any payment due thereunder shall constitute a waiver by either the *Contractor*, or the *Subcontractor*, as the case may be, of all claims whatsoever against the *Owner* under this *Contract* or any trade subcontract whether for a change in the *Contract Price*, extension of *Contract Time*, or otherwise, except those made in writing prior to the *Contractor*’s application for payment upon *Substantial Performance of the Work* and still unsettled, those relating solely to *Work* performed after the date of *Substantial Performance of the Work*, and those not permitted to be waived under *Applicable Laws*.
- 5.4.6 The *Owner* may withhold additional funds from any payment owing to the *Contractor* up to an amount equal to 200% of the *Completion List Costs*. With respect to any manuals, operations instructions or other deliverables required to be delivered under the *Contract Documents* but which have not been delivered, the *Owner* may include in the *Completion List Costs* an amount equal to the greater of the *Owner*’s reasonable estimate of the actual cost of the *Owner* producing such deliverables itself and 1% of the *Contract Price*. The *Owner* will pay the *Contractor* such withheld amounts on the later to occur of: (1) the date the *Contractor* completes all of the *Work* under the *Contract* (including correction of all deficiencies) as certified by the *Consultant*, (2) the date of the final calculation of all costs (including the costs of the *Owner*

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correcting any deficiencies and subtracting such costs from amounts owing to the *Contractor*), and (3) the date specified in a binding decision of an arbitrator or order of a court.

- 5.4.7 After the issuance of the certificate of *Substantial Performance of the Work*, the *Contractor* shall, within 30 days of the date of the certificate, deliver to the *Owner* all of the documents and information required for a *Proper Invoice*, and the following additional documents:
- .1 a declaration that no notices of adjudication have been received by the *Contractor* from any *Subcontractor* or *Supplier* in relation to the *Work* that could extend the date of the expiration of any applicable lien period under the *Construction Act*; and
 - .2 a declaration that no written notices of lien have been received, or, if received, the underlying lien has been discharged, vacated or otherwise removed.”

GC 5.5 – FINAL PAYMENT

55. Replace paragraph 5.5.4 with the following:

“5.7.4 Subject to the provision of paragraph 10.4.1 of GC 10.4 – WORKERS’ COMPENSATION and the *Construction Act*, and subject to any *Milestones* or other payment process set out in the *Special Conditions*, the *Owner* shall, on the earlier of 10 days after the issuance of a final certificate for payment by the *Consultant* and the 28th Day following receipt by the *Consultant* of the final application for payment from the *Contractor* that includes all of the documents and information required for a *Proper Invoice*, pay the *Contractor* as provided in Article A-5.”

56. Add the following as new paragraph 5.5.5:

“5.5.5 The *Contractor* shall submit, with the application for final payment upon *Ready-for-Takeover*, in the form attached as Schedule 1, a *Statutory Declaration* and a written statement that the *Work* has been performed to the requirements of the *Contract Documents* and all *Completion List* items have been completed. The *Consultant* may refuse to approve the *Contractor’s* application for final payment if the *Contractor* is not able to provide such documents or, acting reasonably, believes them to not be accurate. The *Contractor’s* application for final payment may include a claim for all outstanding *Deficiency Holdbacks* and *Performance Holdbacks* that the *Owner* continues to retain.”

GG 5.8 – LIENS

57. Add new GC 5.8 - LIENS as follows:

“GG 5.8 – LIENS

- 5.10.1 Notwithstanding anything else in this GC 5, but subject to the *Construction Act*, the *Owner* or the *Consultant* shall not be obligated to issue a certificate for payment in accordance with the *Contract*, and the *Owner* shall not be obligated to make payment to the *Contractor*, if, and to the extent, at the time such certificate or payment was otherwise due:
- .1 a claim for lien has been registered against the *Project* site, the *Owner* has received a written notice of lien by the *Contractor* or any *Subcontractor* or *Supplier*;
 - .2 the *Owner* is not permitted to make payment under *Applicable Laws*; or
 - .3 the *Owner* reasonably believes that any party may retain or has retained any right, title or interest to *Products* or materials in respect of which an application for payment has been made including, *without limitation*, a claim under the *Personal Property Security Act (Ontario)* or similar legislation applicable to the *Place of the Work*, a lien, attachment or secured claim.

For clarity, the *Owner’s* entitlement to withhold payment to the *Contractor* pursuant to this GC 5.8 - LIENS shall be limited to claims for liens and written notices of lien by *Subcontractors*, *Suppliers* and those for whom the *Contractor* is otherwise responsible.”

PART 6 – CHANGES IN THE WORK

GC 6.1 – OWNER’S RIGHT TO MAKE CHANGES

58. Replace paragraph 6.1.2 with the following:

“6.1.2 No changes in the *Work* shall proceed without a written *Change Order* or *Change Directive* signed by the *Owner* and no claim for any change in the *Contract Price* or for any extension or alteration of the *Contract Time* shall be valid except as shown on the *Change Order* or *Change Directive*, as the case may be. This requirement is of the essence and it is the express intention of the *Parties* hereto that any claims for a change in the *Contract Price* shall be based, and that the *Contract Time* shall be altered, only upon strict compliance with the requirements of Part 6 of the General Conditions – CHANGES IN THE WORK. Accordingly, no course of conduct or dealing between the *Parties*, no express or implied acceptance of alterations or additions to the *Work* and no claim that the *Owner* has been unjustly enriched by any alteration or addition to the *Work*, whether in fact there is any such unjust enrichment or not, shall be the basis of a claim for payment under this *Contract* or any extension of the *Contract Time* without a *Change Order* or *Change Directive*.”

59. Add the following as new paragraphs 6.1.3 to 6.1.6:

6.1.3 If any change is approved for which a cash allowance or contingency allowance has been established in the budget for the *Project*, the costs of such change *Work* and any mark-up shall be drawn from such allowance first before any increase in the *Contract Price*, and shall be subject to the limitations set out in paragraph 6.1.5.

6.1.4 If any change or deviation in, or omission from the *Work* is made by which the amount of *Work* to be done is decreased, or if the whole or a portion of the *Work* is dispensed with, no compensation is claimable by the *Contractor* or any *Subcontractor* for any loss of anticipated profit in respect thereof.

6.1.5 Subject to first drawing from an allowance in accordance with paragraph 6.1.3, when the valuation of a change in the *Work* is to be determined either by estimate and acceptance in a lump sum, or by cost and fixed, or, percentage fee, the valuation shall be in accordance with the following:

- .1 Mark Up – Cost of net increases or decreases to the *Contract Price* due to changes in the *Work* shall be marked-up as follows:
 - (a) for *Work* performed by *Contractor’s* own forces, *Contractor* shall be entitled to 10% on actual costs of materials and labour for all overhead and profit;
 - (b) for *Work* performed by *Subcontractors*, *Subcontractors* shall be entitled to 10% on actual costs of material and labour for all overhead and profit, and the *Contractor* shall be entitled to 3% of *Subcontractor’s* actual costs of material and labour (excluding overhead and profits); and
 - (c) in all cases, overhead and profit shall be deemed to include all costs, including additional supervision, coordination, bonding, insurance, taxes, hoisting, clean-up, office administration, and photocopying.
- .2 The costs for the following items shall be considered to be included in the allowance for overhead and profit:
 - (a) *Contractor’s* head office expenses,
 - (b) Wages of project managers, superintendents, assistants, watchpersons and administrative personnel,
 - (c) Temporary site office expenses, including costs for telephone,
 - (d) Small tools,
 - (e) Insurance and bonding premiums,
 - (f) As built drawings, and

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- (g) Time for estimating changes in the Work
 - .3 Substantiation – When requested, the *Contractor* shall submit details, quantities, prices, and fees together with substantiating documentation for all *Change Orders*.
 - .4 Time for submission and acceptance of quotations – The *Contractor* shall co-operate in the pricing of changes by submitting quotations within 10 calendar days of the *Consultant's* request. Quotations shall remain open for acceptance for 21 *Working Days* from the date of submission.
- 6.1.6 If changes to the *Contract* become in excess of 10% of the *Contract Price*, the *Contractor* shall inform insurance or surety company or companies who have applicable performance bonds, liability insurance and property insurance for this *Contract*, of these changes. Where required by the above-noted sureties, the *Contractor* shall initiate and pay such adjustments on behalf of the *Owner* and a *Change Order* will be issued by the *Consultant*, to reimburse the *Contractor*. Where the sureties do not require such adjustments, the *Owner* may waive the requirement to such adjustment.”

GC 6.2 – CHANGE ORDER

60. Replace paragraph 6.2.1 with the following:

- “6.2.1 When a change in the *Work* is proposed or required, subject to first drawing from an allowance in accordance with paragraph 6.1.3, the *Consultant* will provide the *Contractor* with a written description of the proposed change in the *Work*. The *Contractor* shall promptly present, in a form acceptable to the *Consultant*, the proposed amount of adjustment for the *Contract Price* (which amount shall be determined in the same manner as the adjustment in the *Contract Price* is determined pursuant to GC 6.1 – OWNER'S RIGHT TO MAKE CHANGES and GC 6.3 – CHANGE DIRECTIVE), if any, and any adjustment in the *Contract Time*, if any, for the proposed change in the *Work*. The *Contractor* may only propose a change in the *Work* together with any resulting claim for a change in the *Contract Price* or *Contract Time* if the *Contractor* demonstrates (a) a reasonable and justifiable increased cost to the *Contractor*; and/or (b) a reasonable and justifiable claim for extension of the *Contract Time* which ultimately, as determined by critical path methodology, delays the *Contract Time*; (c) the *Contractor* has submitted a *Notice in Writing* of its intention to submit a proposal to the *Owner* for a change in the *Work* within ten (10) *Working Days* of the date the *Contractor* knew or ought to have known that the circumstances giving rise to increased costs or delays occurred; and, (d) the *Contractor* has exercised reasonable due diligence, without incurring material extra costs, in time and effort in order to mitigate the circumstances giving rise to the increased cost or delay.”

GC 6.3 – CHANGE DIRECTIVE

61. Delete paragraphs 6.3.2 and 6.3.3.

62. In the second line of paragraph 6.3.6.2, replace the word “without” with the word “with.”

63. Replace paragraph 6.3.6.3 with the following:

- ”.3 The *Contractor's* fee for changes shall be calculated as set out in paragraph 6.1.5.1 or as otherwise agreed by the *Parties*; and
- .4 Upon receipt of a *Change Directive*, the *Contractor* shall provide the *Owner* a non-binding written estimate of the costs associated with the related change in the *Work* within five (5) *Working Days* of receiving any such *Change Directive*.”

64. Add to the end of paragraph 6.3.7.1 the following:

“in each case, other than such paid in relation to the work required to correct mistakes, deficiencies or damage attributable to the *Contractor*,”

65. At the end of paragraph 6.3.7.10, add the words “unless such charges result from the failure of the *Contractor* to perform its obligations under this Agreement or in accordance with *Applicable Laws*”.

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66. Add the following as new paragraphs 6.3.14 and 6.3.15:

- “6.3.14 Notwithstanding anything in this *Contract* to the contrary, the *Owner*, without invalidating the *Contract*, may make minor adjustments in the *Work* consistent with the intent of the *Contract Documents* by delivering a *Change Directive*. Such adjustments in the *Work* shall not involve adjustment to the *Contract Price* or the *Contract Time* if they are within the general scope of the *Work*, if the *Change Directive* indicates that no adjustment shall be made to the *Contract Price* or the *Contract Time* as a result thereof and if such minor adjustments are reasonably inferable in the *Contract Documents* even though not expressly included.
- 6.3.15 Upon receipt of a *Change Directive*, the *Contractor* may be directed by either the *Owner* or the *Consultant* to proceed with extra work on the basis of daily force account sheets (also referred to as “daily extra work order sheet”, “daily work records”, or “daily time sheet”) provided:
- .1 pre-approved. all inclusive, labour, material, and equipment rental charge out unit rates are on file with the *Consultant*.
 - .2 whenever extra work is being performed in accordance with paragraph 6.3.15, the *Contractor* shall submit daily force account sheets for approval to/by the *Consultant* showing the quantities of labour, materials and equipment used directly in carrying out each order for work on the preceding day, together with substantiating documentation. No claim for compensation for extra work will be considered in absence of such force account sheets. The *Consultant* will not allow any compensation for the cost of repairs to equipment or for damage to anything used in performing such extra work, and
 - .3 the *Contractor* shall not be entitled to interest on any bill for extra work on account of delay in the approval of such extra work by the *Consultant*, or the *Owner*.”

GC 6.4 – CONCEALED OR UNKNOWN CONDITIONS

67. Replace GC 6.4 in its entirety with the following:

- “6.4.1 The *Contractor* confirms that, prior to entering into the *Contract*, it has carefully investigated the *Place of the Work*, the character of the *Work* and of all local conditions which might affect its obligations and has satisfied itself as to the nature and extent of the *Work* to be done under the *Contract Documents* and as to the facilities and difficulties attending the execution of the *Work*, including subsurface conditions. The *Contractor* confirms that it applied to that investigation the degree of skill and care described in GC 3.9 – OPERATIONAL RISKS and GC 3.10 – CONTRACTOR’S STANDARD OF CARE.
- 6.4.2 Notwithstanding anything in the *Contract* to the contrary, to the extent the *Contractor* has not so investigated, it is willing to assume and does hereby assume responsibility for all loss and damage from any cause whatsoever which such an investigation might have avoided and agrees to indemnify the *Owner* from all risk thereof and of conditions arising and developing in the course of the *Work* which might make it more onerous and more expensive to fulfil or perform than was contemplated or known when this *Contract* was signed. For greater clarity, the *Contractor* is not entitled to any additional compensation or to an extension of the *Contract Time* for conditions which could reasonably have been ascertained by the *Contractor* by such careful investigation undertaken prior to the execution of the *Contract* and as described in GC 1.8 - EXAMINATION OF DOCUMENTS AND SITE AND GC 3.9 – OPERATIONAL RISKS.
- 6.4.3 Notwithstanding anything in the *Contract* to the contrary, the *Contractor* acknowledges and declares that in entering into this *Contract* it did not and does not rely upon the information furnished by the *Owner*, its officers and employees and the *Contractor* confirms its understanding and awareness that any information from such source or sources was approximate and speculative only and was and is not in any manner guaranteed by the *Owner*.”

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GC 6.5 – DELAYS

68. Replace paragraph 6.5.1 with the following:

“6.5.1 If the *Contractor* is delayed in the performance of the *Work* by an action or omission of the *Owner*, or anyone directly employed or engaged by the *Owner*, contrary to the provisions of the *Contract Documents*, then provided:

- .1 the delay impacts the critical path of the *Project* as determined by the construction schedule; and
- .2 the *Contractor* uses commercially reasonable efforts to mitigate its *Losses* suffered as a result of such delay, the *Contract Time* shall be extended for such reasonable time as the *Owner* may agree in consultation with the *Contractor* and *Consultant*, and the *Contractor* shall be reimbursed by the *Owner* for reasonable costs (except any indirect or consequential costs or *Losses*) incurred by the *Contractor* as a result of such delay.

For greater certainty, the *Parties* acknowledge and agree that the *Owner* shall not be liable for any delay or part thereof that occurs concurrently with an independent cause of delay for which the *Owner* is not responsible. In addition, in the event the *Owner* is responsible for two or more separate causes of delay that run in whole or in part parallel to each other, those two or more events shall be considered as one for the purpose of determining the duration of the extension of the *Contract Time* to be provided to the *Contractor*.

Where the *Contractor* is delayed or otherwise hindered in the performance of the *Work* in a manner for which it is not responsible under the provisions of this *Contract*, a change to the *Contract Time* may be determined by the *Owner* in accordance with the provisions of Part 6 – Changes in the *Work* of the General Conditions of the *Contract*, as amended by these Supplementary Conditions. Such change shall be considered only where the *Contractor* experiences repeated and significant impediments to its accomplishment of the construction schedule that:

1. could not have been foreseen by the *Contractor* through its inspection and examination of all existing conditions affecting the *Work* and its ways and means of accomplishment, as required by the *Contract Documents*;
2. substantially affects the construction schedule as determined by critical path method evaluation;
3. have been adequately demonstrated to the satisfaction of the *Owner*; and
4. that other means of attaining the required performance have been exhausted.”

69. Amend paragraph 6.5.2 by deleting the last sentence of the paragraph and replacing with the following:

“The *Contractor* acknowledges and agrees that a stop work order shall not include any government directives, Orders in Council or legislation made or enacted to respond to public health emergencies, including, without limitation, government directives, Orders in Council or legislation made or enacted under the Emergency Management and Civil Protection Act, R.S.O. 1990, c. E. 9, as amended. As compensation for the delay described in this paragraph, the *Contractor* shall be entitled to a reasonable amount for the actual and reasonable costs incurred by the *Contractor* relating directly to the delay and approved by the *Owner* in accordance with the *Change Order* or *Change Directive* procedures of the *Contract*. The parties agree that such reasonable amount shall not include any consequential, incidental, indirect or special damages including, without limitation, loss of profits, loss of opportunity or loss of productivity resulting from such delay. Notwithstanding any other provision in the *Contract*, the *Contractor's* sole and entire compensation for a delay under this paragraph is as set out in this paragraph.”

70. Replace paragraph 6.5.3 with the following:

“If the *Contractor* is delayed in the performance of the *Work* by an event of *Force Majeure*, then the *Contract Time* shall be extended for such reasonable time as the *Consultant* may recommend in

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consultation with the *Contractor*. The extension of time shall not be less than the time lost on the critical path as the result of the *Force Majeure* event, unless the *Contractor* agrees to a shorter extension. The *Contractor* shall not be entitled to payment for costs incurred by a *Force Majeure* event, unless such *Force Majeure* event results from actions of the *Owner*.

71. Following the words “given to the *Consultant*” in the first line of paragraph 6.5.4, add the words “and the *Owner*”. Add the following at the end of this paragraph:

“The *Contractor’s Notice in Writing* must expressly include an estimate of any extension of time, in order to be entitled to an extension of the *Contract Time*, and an estimate of any increase in the *Contract Price* in order to be entitled to an increase in the *Contract Price*.”

72. Add new subparagraph 6.5.6:

“6.5.6 If the *Contractor* is delayed in the performance of the *Work* by an act or omission of the *Contractor* or anyone employed or engaged by the *Contractor* directly or indirectly, or by any cause within the *Contractor’s* control, then the *Contractor* will make all reasonable efforts to eliminate or reduce any delay or mitigate the consequences of such delay, including working overtime and weekend, and, in any event, will not be entitled to any extension in the *Contract Time* without the express written approval of the *Owner*. If the *Owner* approves any such extension, the *Contract Time* shall be extended for such reasonable time as the *Consultant* may decide in consultation with the *Contractor* and expressly approved in writing by the *Owner*. The *Owner* shall be reimbursed by the *Contractor* for all reasonable costs incurred by the *Owner* as the result of such delay, including all services required by the *Owner* from the *Consultant* as a result of such delay by the *Contractor* and, in particular, the cost of the *Consultant’s* services during the period between the date of *Substantial Performance of the Work* stated in Article A-1 herein as the same may be extended through the provisions of these General Conditions and any later, actual date of *Substantial Performance of the Work* achieved by the *Contractor*.”

73. Add new subparagraph 6.5.8:

6.5.8 If the *Owner* is delayed in the performance of any of its obligations under this *Contract* or by third parties on which the *Owner* relies, including:

- .1 labour disputes, strikes, lock-outs;
- .2 fire, unusual delay by common carriers or unavoidable casualties,
- .3 *Abnormal Weather Conditions*,
- .4 an order, shut down or closure of a court or other public authority, or
- .5 any other cause beyond the *Owner’s control*,

then, upon the *Owner’s Notice in Writing*, such *Owner’s* obligations shall be suspended for a duration of not less than the time the *Owner* was prevented or delayed in performing its obligation, unless the *Owner* agrees to a shorter extension, and the *Contract Time* shall be extended for a corresponding amount of time.

GC 6.6 – CLAIMS FOR A CHANGE IN CONTRACT PRICE

74. At the end of paragraph 6.6.3, add “The claim shall also identify the provisions of the *Contract* upon which the party relies in making the claim.”

75. In the second line of paragraph 6.6.5, add the words “as noted in paragraph 6.6.3”, after the words “of the claim”.

76. At the end of paragraph 6.6.5, delete the period and add the words “and the *Consultant*”.

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77. Add new paragraph 6.6.7:

“6.6.7 The *Owner* may make claims arising out of the costs incurred for additional services provided by the *Consultant* resulting directly from the *Contractor*’s failure to reasonably perform the *Work* in accordance with the terms and conditions of the *Contract*, including the *Contractor*’s issuance of unnecessary requests for information, including any additional *Consultant*’s fees.”

PART 7 – DEFAULT NOTICE

GC 7.1 – OWNER’S RIGHT TO PERFORM THE WORK, TERMINATE THE CONTRACTOR’S RIGHT TO CONTINUE WITH THE WORK OR TERMINATE THE CONTRACT

78. In the second line of paragraph 7.1.2, replace the words “and if the *Consultant* has given a written statement to the *Owner* and *Contractor* which provides the detail of such neglect to perform the *Work* properly or such failure to comply with the requirements of the *Contract* to a substantial degree” **with the words “including, but not limited to, the failure of the *Contractor* to pay its *Subcontractors*, *Suppliers* or workmen on a timely basis”.**

79. In paragraph 7.1.3.1, add the words “acceptable to the *Owner*” **after the words “specified time” **and add the words** “in a manner acceptable to the *Owner*” **after the word** “correction”.**

80. Add the following sentence at the end of paragraph 7.1.3.2:

“An “acceptable schedule” as referred in this paragraph means a schedule accepted by the *Owner* wherein the default can be corrected within the balance of the *Contract Time* and shall not cause delay to any other aspect of the *Work* or the work of *Other Contractors*, and in no event shall it be deemed to give a right to extend the *Contract Time*.”

81. At the end of paragraph 7.1.3.3, add the words “to the satisfaction of the *Owner*”.

82. In the first line of paragraph 7.1.4, after the words “subsequently agreed in writing by the parties,” add the words “or if the *Contractor* is delayed for 180 days or longer in the performance of the *Work* and notwithstanding anything else herein provided,”.

83. At the end of the first sentence in paragraph 7.1.4.1, delete the words “provided the *Consultant* has certified such cost to the *Owner* and the *Contractor*”.

84. Add the following as new paragraphs 7.1.7 to 7.1.11:

“7.1.7 The *Consultant* or the *Owner* in consultation with the *Consultant* may stop any portion of the *Work*, if, in its judgement, the weather is such as to prevent the *Work* being properly done. In such circumstances, the *Contractor* shall take commercial reasonable efforts to protect the *Work*, and *Products* and equipment, including covering and heating if applicable. No compensation of any kind will be made for such stoppage except an extension of time for the completion of the *Work* as provided in paragraph 6.5.3 of GC 6.5 – DELAYS.

7.1.8 In addition to the rights set out in this GC 7.1, if the *Owner* has reasonable grounds for believing and does believe that the *Contractor* will not fulfil his contractual obligations hereunder, then the *Owner* shall also be entitled, on the giving of seven (7) days’ *Notice in Writing*, to terminate the *Contractor*’s right to continue with the *Work* in whole or in part or terminate the *Contract*, and in such event the *Contractor* shall be entitled to be paid for all *Work* performed to the date of termination and the *Contractor* shall, at the request of the *Owner*, assign to the *Owner* all of its rights under any subcontractors that the *Owner* may specify and the *Owner* shall thereafter assume all obligations under such subcontracts. The *Owner* shall not be liable to the *Contractor* for any other costs or damages whatsoever arising from such early termination of the *Contract*, including, without limitation, any amount on account of lost profit or unabsorbed overhead.

7.1.9 Termination pursuant to paragraph 7.1.8 shall not relieve the *Contractor* of its obligations related to the *Work* performed to the date of termination.

7.1.10 The *Owner* may suspend the *Contract*, terminate the *Contract* or terminate the right of the *Contractor* to continue performing the *Work* for the *Owner*’s convenience at any time for any reason or no reason. Such suspension or termination will be effective on the date set out in the

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Owner's Notice in Writing. The *Owner* may concurrently provide the *Contractor* with a *Notice in Writing* terminating the *Contract* or the right of the *Contractor* to continue performing the *Work* for any other reason permitted in this GC 7.1, if applicable, in which case such other notice will have priority. If the *Owner* suspends or terminates under this paragraph:

- .1 in the case of a suspension under this paragraph, the *Contractor* shall be entitled to an extension of the *Contract Time* for such reasonable time as the *Consultant* may recommend in consultation with the *Contractor*, and to be reimbursed by the *Owner* for the reasonable costs incurred by the *Contractor* as the direct result of such delay;
- .2 in the case of a termination of the *Contract* or the right of the *Contractor* to continue with the *Work*, the *Contractor* shall only be entitled to receive payment for all work performed up to the date of termination and the direct costs associated with the termination incurred by the *Contractor*, including the costs of the demobilization, losses sustained on *Products* and construction equipment and *Subcontractor* cancellation costs (which costs shall not include loss of profit claims) reasonably incurred by the *Contractor*. The *Contractor* shall not be entitled to any additional reimbursement on account of the termination including, without limitation, indirect, incidental, special, consequential or other damages, including loss of profits, notwithstanding any other provision of the *Contract Documents*.

The *Contractor* shall, as a condition of receiving the payments set out in this paragraph, execute and deliver such releases and assignments and take such reasonable action as the *Owner* may require for the purpose of giving effect to this paragraph without further jeopardy to the *Owner*, including the legal assignment in the *Contractor's* subcontracts.

- 7.1.11 In the case of either a termination or a suspension under GC 7.1 - OWNER'S RIGHT TO PERFORM THE WORK, SUSPEND OR TERMINATE THE CONTRACTOR'S RIGHT TO CONTINUE WITH THE WORK OR TERMINATE THE CONTRACT or GC 7.2 - CONTRACTOR'S RIGHT TO SUSPEND THE WORK OR TERMINATE THE CONTRACT, the *Contractor* shall use its best commercial efforts to mitigate the financial consequences to the *Owner* arising out of the termination or suspension, as the case may be."

GC 7.2 – CONTRACTOR'S RIGHT TO SUSPEND THE WORK OR TERMINATE THE CONTRACT

85. **Add the following to paragraph 7.2.1:** "A duplicate of this notice shall be sent concurrently to the Consultant."
86. **Delete paragraph 7.2.3.1.**
87. **Replace paragraph 7.2.3.2 with the following:**

"2 the *Owner* fails to pay the *Contractor* when due undisputed amounts certified by the *Consultant* or awarded by adjudication, arbitration or court within a reasonable time, or"
88. **In the middle of paragraph 7.2.3.4, delete the words "**, except for GC 5.1 – FINANCING INFORMATION REQUIRED OF THE *OWNER*,".
89. **Add the following at the end of paragraph 7.2.3.4:**

"; provided that, if any default referred to in the *Contractor's Notice in Writing* is the subject of an adjudication, mediation, arbitration or court proceedings, the *Contractor* shall be estopped from suspending the *Work* or terminating the *Contract* until resolution or termination of such proceedings."
90. **Add the following as new paragraph 7.2.3.5:**

".5 The foregoing defaults in contractual obligations shall not apply to the withholding of certificates or payments, or both, in accordance with the General Conditions, because of the *Contractor's* failure to pay all claims promptly, nor because of the registration of liens against the *Owner's* property, until such claims and liens are discharged."

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91. In the middle of paragraph 7.2.4, **replace** the words “5 Working Days” with “30 Working Days”.
92. **Add** new paragraphs 7.2.6 and 7.2.7 as follows:
- “7.2.6 If the *Contractor* stops the *Work* or terminates the *Contract* in accordance with the paragraphs above, it shall leave the *Place of the Work* and the *Work* in a secure condition as required by jurisdictional authorities and the *Contract Documents*.
- 7.2.7 The provisions of this GC 7.2 shall not apply in the case of, and a non-payment by the *Owner* will not be considered a default if resulting from, the withholding of certificates and/or payments because of the *Contractor*’s failure to pay all just claims promptly, or because of the registration of a lien against the *Place of the Work*, nor shall they apply to the *Owner*’s withholding, set-off, or deduction of monies to cover costs incurred in correcting deficiencies as provided or permitted under the *Contract*.”

PART 8 – DISPUTE RESOLUTION

GC 8.1 – AUTHORITY OF THE CONSULTANT

93. **Add** the following new paragraph 8.1.4:
- “8.1.4 The provisions of Part 8 – DISPUTE RESOLUTION shall apply to all disputes, and a party may commence the dispute resolution process set out in this Part, notwithstanding the commencement of any adjudication proceedings required by *Applicable Law*.”

GC 8.2 – ADJUDICATION

94. **Add** new paragraph 8.2.2 as follows:
- “8.2.2 The commencement of an adjudication under applicable *Payment Legislation* will not be deemed to be a stay, suspension, termination or bar of any other dispute resolution process under Part 8 – DISPUTE RESOLUTION.”

GC 8.3 – NEGOTIATION, MEDIATION AND ARBITRATION

95. In the second line of paragraph 8.3.6, **replace** the word “refer” with “propose to the other party for”.
96. **Add** the following new paragraphs 8.3.9 to 8.3.12:
- “8.3.9 Notwithstanding anything in Part 8 of the General Conditions – DISPUTE RESOLUTION to the contrary, if any person that is not a party to this *Contract* brings a claim against the *Owner* by way of an application, notice of adjudication, action, counterclaim, third party claim or any other manner which also involves or relates in any way to a dispute or an issue in dispute between the *Owner* and the *Contractor*, then the *Parties* shall cause all such claims and disputes to be resolved in the court having jurisdiction over the claim brought against the *Owner* by such third party.
- 8.3.10 Notwithstanding anything else in this *Contract*, in the event of a dispute relating to payment arising prior to the completion of the *Work*, the *Parties* may adjudicate such dispute in accordance with the *Construction Act*. If the *Contractor* issues a notice of adjudication to the *Owner*, it will include with such notice a description of the reasons for its dispute that includes a reference to the applicable application for payment and *Proper Invoice*, all *Notices in Writing* demanding payment, authority for the claim under the *Contract* (including copies of any applicable *Change Order*, *Change Directive*, requests for any related change, and written approval of any related change).
- 8.3.11 The *Parties* acknowledge and agree that the adjudication of a payment dispute in accordance with the *Construction Act* will not stay, pause, withdraw, terminate, discontinue, or prejudice any mediation, arbitration, or court proceeding that relates to the same matter and that was commenced prior to the delivery of a notice of adjudication under the *Construction Act*, unless the *Parties* otherwise agree in writing.

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- 8.3.12 For the purposes of Part II.1 of the *Construction Act*, the Parties consent to exchange notices of adjudication by email in accordance with paragraph 6.1 of Article A-6 of the Agreement - RECEIPT OF AND ADDRESSES FOR NOTICES IN WRITING.”

GC 8.4 – RETENTION OF RIGHTS

97. Add the following as new paragraph 8.4.3:

“8.4.3 Notwithstanding any dispute, neither party may suspend the performance of its obligations under the *Contract*, including remedying any material breach under GC 7.1 – OWNER’S RIGHT TO PERFORM THE WORK, TERMINATE THE CONTRACTOR’S RIGHT TO CONTINUE WITH THE WORK OR TERMINATE THE CONTRACT, while the *Parties* are following for that dispute the dispute resolution procedures contemplated under the *Contract*. Notwithstanding the preceding sentence, and without prejudice to paragraph 2.4.3 of GC 2.4 – DEFECTIVE WORK, the *Owner* may, acting reasonably, withhold payment of disputed amounts in invoices while the *Parties* are making efforts to resolve the dispute over those amounts. The *Owner* will pay these amounts promptly after the dispute is resolved, to the extent it is resolved in the *Contractor’s* favour.”

PART 9 – PROTECTION OF PERSONS AND PROPERTY

GC 9.1 – PROTECTION OF WORK AND PROPERTY

98. Replace paragraph 9.1.1.1 with the following:

“.1 errors or omissions in the *Contract Documents* which the *Contractor* could not have discovered applying the *Standard of Care*.”

99. Add the following as new paragraphs 9.1.5 to 9.1.9:

“9.1.5 When carrying out excavation work and the *Work*, the *Contractor* may encounter utilities. The *Contractor* shall be fully responsible for any breakage or damage to such utilities, and the *Contractor* shall pay the full cost of repairing such damages and making good any *Losses* caused as a result of its operations in carrying out this *Contract*.

9.1.6 It shall be the *Contractor’s* responsibility to obtain written permission from any *Person* and to make any arrangements with the owners of any adjacent properties which the *Contractor* may need to encroach.

9.1.7 The *Contractor* shall furnish and bear the cost of any security or other supervisory personnel it may require for protection to perform this *Contract*.

9.1.8 If the *Contractor* has caused damage to the *Work* of another contractor on the *Project*, the *Contractor* agrees upon due *Notice in Writing* to settle with the other contractor by negotiation or arbitration. If the other contractor makes a claim against the *Owner* on account of damage alleged to have been so sustained, the *Owner* shall notify the *Contractor* and may require the *Contractor* to defend the action at the *Contractor’s* expense. The *Contractor* shall satisfy a final order or judgment against the *Owner* and pay the costs incurred by the *Owner* arising from such action.

9.1.9 The *Contractor* shall be responsible for securing the *Work, Products* delivered or to be delivered to the *Place of the Work* at all times and shall take all reasonable precautions necessary to protect the *Work, Products* delivered or to be delivered to the *Place of the Work*, and the *Place of the Work*, its contents, materials (including Owner-supplied materials) and the public from loss or damage during and after working hours.”

GC 9.2 – TOXIC AND HAZARDOUS SUBSTANCES

100. Delete paragraphs 9.2.1.

101. Delete paragraph 9.2.4.

102. In the third line of paragraph 9.2.5.2, delete the words “or which were disclosed but have not been dealt with as required under paragraph 9.2.4”.

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103. Add to paragraph 9.2.6 after the word "responsible", the following new words:

"or whether any toxic or hazardous substances or materials already at the *Place of the Work* (and which were then harmless or stored, contained or otherwise dealt with in accordance with legal and regulatory requirements) were dealt with by the *Contractor* or anyone for whom the *Contractor* is responsible in a manner which does not comply with legal and regulatory requirements, or which threatens human health and safety or the environment, or material damage to the property of the *Owner* or others,"

104. Replace paragraphs 9.2.7, 9.2.8 and 9.2.9 in their entirety, with the following:

"9.2.7 The *Contractor* shall indemnify and hold harmless the *Owner*, *Consultant*, other consultants, *Subcontractors*, *Suppliers* and their agents and employees, from *Losses* arising out of or resulting from exposure to, or the presence of, toxic and hazardous substances or materials which were brought onto or made at the *Place of the Work* after the *Contractor* commenced the *Work*. This obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity set out in GC 13.1 - INDEMNIFICATION or which otherwise exist respecting a *Person* or party described in this paragraph."

9.2.8 In this *Contract*, the term "toxic and hazardous substances" means any substance, waste, liquid, gaseous or solid matter, fuel, micro-organism, sound, vibration, ray, heat, odour, radiation, energy vector, plasma, organic or inorganic matter which is or is deemed to be, alone or in any combination, hazardous, hazardous waste, solid or liquid waste, toxic, a pollutant, a deleterious substance, a contaminant or a source of pollution or contamination, regulated by any *Applicable Law* relating to the environment and the *OHSA*."

GC 9.4 – CONSTRUCTION SAFETY

105. Replace paragraph 9.4.1 with the following paragraphs:

"9.4.1 The *Contractor* agrees, in addition to the obligations set forth elsewhere in the *Contract*, to comply with all applicable legislation, rules, regulations and practices pertaining to employment standards, human rights, occupational health and safety, labour relations, workers' compensation, pay equity and employment equity and all other legislation applicable to its employees. The *Contractor* will ensure that all of its employees and all of the employees of any *Subcontractor* and any agent of the *Contractor* are covered by worker's compensation insurance or other similar legislative compensation scheme in force at the *Place of the Work*.

9.4.2 The *Contractor* shall be solely responsible for construction health and safety within the *Place of the Work* and for compliance with the *OHSA* and shall be responsible for maintaining and supervising all safety precautions and programs in connection with the performance of the *Work*. So as to avoid any misunderstanding as to the extent of the *Contractor's* responsibility, the *Contractor*, by executing the *Contract*, unequivocally acknowledges that the *Contractor* is the *Constructor* for the purposes of the *OHSA*.

9.4.3 The *Contractor* shall also comply at a minimum in accordance with any health and safety policies and procedures provided by the *Owner* prior to the commencement of the *Work*.

9.4.4 The *Contractor* agrees to submit to the *Owner* prior to the commencement of *Work*:

- .1 a current Workplace Safety & Insurance Board Clearance Certificate or the *Contractor's* WSIB account number to permit the *Owner* to review status as and when required;
- .2 copies of the *Contractor's* insurance policies having application to the *Project* or certificates of insurance, at the option of the *Owner*;
- .3 copies of the performance bond and labour and material payment bond required under the *Contract Documents*, the *Procurement Documents* and/or the *Construction Act*;
- .4 documentation setting out the *Contractor's* in-house safety programs; and
- .5 a copy of the Notice of Project filed with the Ministry of Labour naming itself as *Constructor*.

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- 9.4.5 The *Contractor* shall indemnify, save harmless, and defend the *Owner*, its agents, officers, directors, employees, consultants, successors, appointees, and assigns from and against the consequences of any and all safety infractions committed by the *Contractor* under the relevant *OHSA*, including the payment of legal fees and disbursements on a solicitor and client basis.”

GC 9.5 – MOULD

106. **Following the word “Owner” in paragraph 9.5.2.4, add the words “and the Consultant, their agents and employees.”.**
107. **Delete paragraph 9.5.3.4.**

PART 10 – GOVERNING REGULATIONS

GC 10.1 – TAXES AND DUTIES

108. **Replace paragraph 10.1.2 with the following:**

“10.1.2 Any increase or decrease in cost to the *Contractor* due to changes in government sales taxes, custom duties or excise taxes occurring after the date of the tender shall increase or decrease the *Contract Price* accordingly. For greater certainty, the *Parties* agree that the *Contractor* is not entitled to any mark up for profit, overhead or otherwise in connection with any increase in taxes or duties and that the *Contract Price* will be increased only by the actual amount of increased taxes or duties actually paid to the government. If any such taxes or duties be retroactively reduced, the *Owner* shall be entitled to withhold payment to the *Contractor* of a sum equal to the amount of such tax or duty reduction but only after the *Contractor* has received the benefit of such tax or duty reduction.”

109. **Add the following as new paragraphs 10.1.3 and 10.1.4:**

“10.1.3 When an exemption from or recovery of, government sales taxes, customs duties or excise taxes is applicable to the *Contract*, the *Contractor* shall, at the request of the *Owner* (or his agent) assist, join in, or make application for any exemption, recovery or refund of all such taxes and duties and all amounts recovered or exemptions obtained shall be for the sole benefit of the *Owner*. The *Contractor* agrees to endorse over to the *Owner* any cheques received from governmental authorities as may be required to implement the foregoing.

10.1.4 Customs duties, penalties, or any other penalty, fine or assessment levied against the *Contractor* shall not be treated as a tax or customs duty for purposes of this GC 10.1 - TAXES AND DUTIES.”

GC 10.2 – LAWS, NOTICES, PERMITS, AND FEES

110. **Replace paragraph 10.2.2 with the following:**

“10.2.2 Unless otherwise stated, the *Contractor* shall obtain and pay for all of the approvals, permits, licenses, inspections, authorizations, and agreements necessary for the performance of the *Work* which were in force at the time of the proposal or bid closing. The *Owner* shall only be responsible to obtain and pay for the permanent easements and rights of servitude. The *Contractor* shall, in the case of its *Subcontractors*, be held responsible for and shall ensure that they obtain all necessary approvals, permits, licenses, inspections, authorizations, and agreements and all insurance in connection with the *Work* as may be required by the *Applicable Laws*.”

111. **At the end of paragraph 10.2.4, add the following new sentence:** “Whenever standards of the *Applicable Laws*, relating to the *Work* differ, the most stringent standards shall govern.”.

112. **In the first line of paragraph 10.2.5, replace the word “not” with “, to the extent only of the *Contractor’s* expertise, experience and knowledge,”.**

113. **In the second line of paragraph 10.2.6, replace the words “knowing it to be” with the words “that is”.**

PART 11 – INSURANCE

GC 11.2 – CONTRACT SECURITY

114. Add new GC 11.2 – CONTRACT SECURITY as follows:

“GC 11.2 – CONTRACT SECURITY:

- 11.2.1 The *Contractor* shall, within five (5) days of their notification of award of *Contract* and prior to *Contract* signing, provide any contract security specified in the *Contract Documents* or as required for “public contracts” as defined in the *Construction Act*, including without limitation, the performance bond and labour and material bonds described in paragraphs 11.2.2 and 11.2.3. Each of the bonds shall be properly executed by a surety or by an agent or attorney in fact for the surety, in which latter case, the *Contractor* shall submit with such bonds a power of attorney executed by the surety to evidence the authority of the agent or the attorney in fact.
- 11.2.2 If required in the *Contract Documents*, the *Procurement Documents*, or the *Construction Act*, the *Contractor*, together with a surety company approved by the *Owner* and authorised by *Applicable Laws* to carry on business in the Province in Ontario, shall furnish a Labour and Materials Payment Bond to the *Owner* using the form prescribed in the *Construction Act* in the amount of 50% of the *Contract Price*. The bond shall remain in effect until twelve (12) months after the date of *Ready-for-Takeover*.
- 11.2.3 If required in the *Contract Documents*, the *Procurement Documents*, or the *Construction Act*, the *Contractor*, together with a surety company approved by the *Owner* and authorised by *Applicable Laws* to carry on business in the Province of Ontario, shall furnish a Performance Bond to the *Owner* using the form prescribed in the *Construction Act* in the amount of 50% of the *Contract Price*.
- 11.2.4 In lieu of the bonds specified in paragraphs 11.2.1 and 11.2.2, the *Contractor* may provide unconditional and irrevocable letters of credit, in a form acceptable to the *Owner* and/or a certified cheque made out to the *Owner*, but only if permitted under the *Construction Act* and the *Procurement Documents*.
- 11.2.5 Each bond shall have an endorsement reading: “*This bond will not be cancelled, transferred, or allowed to lapse without the Owner’s prior written approval obtained not less than 30 days before cancellation, transfer or lapsing.*”

PART 12 – OWNER TAKEOVER

GC 12.1 READY-FOR-TAKEOVER

115. Add the following as a new paragraph 12.1.1.9:

- “.9 The *Contractor* shall have completed the requirements for takeover as set out in Appendix A (Ready-for-Takeover).”

GC 12.2 EARLY OCCUPANCY BY THE OWNER

116. Delete GC 12.2 and replace with the following:

- “12.2.1 The *Owner* reserves the right to take possession of and use for any intended purpose any portion or all of the undelivered portion of the *Project* even though the *Work* may not be substantially performed, provided that such taking possession and use will not interfere, in any material way, with the progress of the *Work*, including (without limitation) the right to store and cover materials and equipment at the *Place of Work*. The taking of possession or use of any such portion of the *Project* shall not be deemed to be the *Owner’s* acknowledgement or acceptance of the *Work* or the *Project*, nor shall it relieve the *Contractor* of any of its obligations under the *Contract*.
- 12.2.2 Whether the *Project* contemplates *Work* by way of renovations in buildings which will be in use or be occupied during the course of the *Work* or where the *Project* involves *Work* that is adjacent to a structure which is in use or is occupied, the *Contractor*, without in any way limiting its responsibilities under the *Contract*, shall take all reasonable steps to avoid interference with fire

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exits, building access and egress, continuity of electric power and all other utilities, to suppress dust and noise and to avoid conditions likely to propagate mould or fungus of any kind and all other steps reasonably necessary to promote and maintain the safety and comfort of the users and occupants of such structures or adjacent structures.

- 12.2.3 The *Contractor* shall, as directed by the *Consultant*, give priority to certain parts of the *Work* and bring such parts to a “ready for use” or “ready to occupy” status. Such instructions may require installation of temporary stairs and exits and temporary services, all of which shall be provided and subsequently removed.
- 12.2.4 The *Contractor* shall maintain full access to the building for the *Owner’s* use, as required. The *Contractor* shall maintain or restore heat and power to the above areas when necessary or as scheduled and keep existing utilities and services functional.
- 12.2.5 The *Contractor* shall keep all insurance or surety company or companies which have issued performance bonds, liability insurance and property insurance for this *Contract* informed of the extent of the occupancy. If the occupancy by the *Owner* requires adjustments of the bonds, or insurances, the *Contractor* shall, subject to the *Owner’s* approval, initiate and pay for such adjustments on behalf of the *Owner* and a *Change Order* will be issued.
- 12.2.6 Once the building is occupied, if the *Owner* permits any *Work* (including correction of deficiencies and warranty work) to be performed during regular hours of operation, the *Contractor* may be required by the *Owner*, from time to time, to suspend or alter noisy or otherwise objectionable operations should such operations cause undue interference with the *Owner’s* operations, business or activities. The *Contractor* will not be entitled to any increase in the *Contract Price* as a result of any such suspension.”

GC 12.3 – WARRANTY

117. Replace paragraph 12.3.1 with the following:

“12.3.1 The *Contractor* warrants that the *Work* is free from any defect in workmanship and materials and complies in all respects with the provisions of the *Contract Documents*. Except for the extended warranties referenced in paragraph 12.3.6, the warranty period under the *Contract* shall expire on the later of the *Base Warranty Period* set out in the *Procurement Documents* or those periods specified in the *Contract Documents* for certain portions of the *Work* or *Products*. For work undertaken during the *Base Warranty Period*, the *Contractor* shall extend the guarantee on replaced parts and workmanship for a period equal to the later to occur of one (1) year from the date when the defect is corrected and the end of the original *Base Warranty Period*, and if such defect be corrected more than once the time period for warranty applicable shall begin again from the latest date when such defect is corrected.”

118. Add the following at the end of paragraph 12.3.2:

“The *Contractor* expressly warrants and guarantees to the *Owner* that the *Work* performed by the *Contractor* and by all workers, *Suppliers* and *Subcontractors* conforms to the requirements of the *Contract Documents* and is performed in a safe and careful manner.”

119. In paragraph 12.3.3, delete the words “, through the Consultant,” and “one year”.

120. At the beginning of paragraph 12.3.4, add the words “Except for the provisions of paragraph 12.3.6 and”.

121. At the end of paragraph 12.3.4, replace the words “one-year warranty period” with the words “warranty periods specified in the *Contract Documents*.”

122. Replace paragraph 12.3.6 with the following:

“12.3.6 The *Contractor* shall be responsible for obtaining *Product* warranties in excess of one year on behalf of the *Owner* from the manufacturer if required in the *Procurement Documents*. The *Product* warranties shall be issued by the manufacturer in favour of the *Owner* or if not issued to the *Owner* extended warranties beyond the *Base Warranty Period* after the date of acceptance of the *Work* will be assigned to the *Owner*. The *Contractor* shall ensure that such

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warranties commence on the date of completion of the *Work* as approved of by the Consultant and the *Owner*. The *Contractor* shall remain jointly liable with the manufacturer to the *Owner* with respect to such *Products* warranties to the extent required in the *Contract Documents*, notwithstanding any limitation in the manufacturer's warranty (which, for greater certainty, will not extend past the *Base Warranty Period*)."

123. Add the following as new paragraphs 12.3.7 to 12.3.10:

- "12.3.7 The *Contractor* shall commence to correct any warranty item, defect or deficiency within two (2) *Working Days* after receiving a *Notice in Writing* from the *Owner*, and complete the warranty item, defect or deficiency work as expeditiously as possible, except that in case the warranty item, defect or deficiency would prevent maintaining security or keep basic systems essential to the ongoing business of the *Owner*, operational as designed, all necessary corrections and/or installation of temporary replacements shall be carried out immediately as an emergency service. Should the *Contractor* fail to provide this emergency service within two (2) hours of a request made during normal business hours of the *Contractor*, the *Owner* is authorized, regardless of paragraph 3.1.1 to carry out all necessary repairs or replacements at the *Contractor's* expense.
- 12.3.8 The carrying out of replacement work and the making good of defects shall be at the sole cost of the *Contractor* and shall be executed at times convenient to the *Owner*. Additional charges for overtime *Work* in this regard shall be borne by the *Contractor* at his expense.
- 12.3.9 The *Contractor* shall also pay at his own expense for any damage to other *Work* or *property* or to *Persons* resulting from any defects or deficiencies in the *Work* which appear during the warranty period.
- 12.3.10 The *Contractor* further acknowledges that, if the *Owner* is unable to contact the *Contractor* and/or obtain the corrective work within such time period required by the *Owner*, the *Owner's* own forces may take such emergency steps as are reasonable and appropriate to correct such warranty items, defects, deficiencies or non-compliant items in the *Work*, at the *Contractor's* sole cost and expense and, except in the case of damage caused by the *Owner's* own forces, such emergency steps taken by the *Owner's* own forces shall not invalidate any warranties in respect of such portion of the *Work* affected by such corrective actions of the *Owner's* own forces. The *Contractor* shall remain bound by the terms of this *Contract* in respect of the *Work*, including such corrected *Work*, as if such corrective actions were performed by it."

PART 13 – INDEMNIFICATION AND WAIVER

GC 13.1 – INDEMNIFICATION

- 124. Replace "\$2,000,000" with "\$5,000,000" in paragraph 13.1.2.2.**

GC 13.2 – WAIVER OF CLAIMS

- 125. Delete paragraphs 13.2.3, 13.2.4 and 13.2.5 in their entirety.**

GC 14 – SET OFF

- 126. Add new GC 14 – SET OFF as follows:**

"GC 14 – SET OFF

- 14.1.1 The *Owner* shall be entitled to deduct from or set off against any payment of the *Contract Price* and any other amounts payable by the *Owner* to the *Contractor* under this *Agreement*:
- .1 any amount expended by the *Owner* in exercising the *Owner's* rights under this *Agreement* to perform any of the *Contractor's* obligations that the *Contractor* has failed to perform;
 - .2 any amount paid by the *Owner* directly to *Subcontractors* in respect of *Work* for which the *Owner* previously paid the *Contractor*;

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- .3 any damages, costs or expenses (including, *without limitation*, reasonable legal fees and expenses) incurred by the *Owner* as a result of the failure of the *Contractor* to perform any of its obligations under this *Agreement*;
- .4 a reasonable amount on account of any outstanding *Work* or any outstanding deficiencies, including the deficiency holdback described in paragraph 2.4.7 of GC 2.4 – DEFECTIVE WORK and the *Completion List Costs* holdback described in GC 5.4 – SUBSTANTIAL PERFORMANCE OF THE WORK AND PAYMENT OF HOLDBACK; and
- .5 any other amount owing from the *Contractor* to the *Owner* under this *Agreement*.”

Appendix A to Supplementary Conditions

Ready-for-Takeover

Ready-for-Takeover shall not be considered achieved until the following has occurred:

1. The *Consultant* has certified or verified the *Substantial Performance of the Work*;
2. Evidence of compliance with the requirements for occupancy or occupancy permit;
3. Completion of final cleaning and waste removal, as required by the *Contract Documents*;
4. Delivery of operations and maintenance documents to the *Owner*, as required by the *Contract Documents*, including operation and maintenance manuals;
5. Completion and provision of to-date as-built drawings on site;
6. Startup testing and call commissioning completed for immediate occupancy, as required by the *Contract Documents*;
7. Secure access to the *Place of the Work* has been provided to the *Owner*;
8. Demonstration and training, as required by the *Contract Documents*, has been scheduled by the *Contractor*, acting reasonably;
9. Punchlist of deficiencies and incomplete items of the *Work* approved by the *Consultant* and the *Owner*, acting reasonably, and a plan for correcting or completing all punchlist items approved by the *Consultant* and the *Owner*, acting reasonably;
10. Certificate of Search of Title from a solicitor testifying there are no liens registered relative to the *Work*;
11. Submission of guarantees, warranties and certificates;
12. As-built drawings, *Submittals* and a copy of all *Shop Drawings* processed in accordance with GC 3.8 - SHOP DRAWINGS AND OTHER SUBMITTALS showing all notations and amendments made by the *Contractor* and the *Consultant*;
13. Testing and balancing reports, as required by the *Contract Documents*;
14. Systems demonstrations/diagrams and instruction of *Owner* in the operation of systems, as required by the *Contract Documents*;
15. Samples, as required by the *Contract Documents*; and
16. Submission of all spare parts and maintenance materials, and other materials or documentation required to be submitted under the Contract, as required by the *Contract Documents*, together with written proof acceptable to the *Owner* and the *Consultant* that the *Work* has been substantially performed in conformance with the requirements of municipal, governmental, and utility authorities having jurisdiction in the *Place of the Work*.

END OF SUPPLEMENTARY CONDITIONS

Appendix B

CONSEIL SCOLAIRE DE DISTRICT CATHOLIQUE DES AIRORES BORÉALES

Policy: SMOKE FREE ENVIRONMENT

Policy Statement:

Conseil scolaire de district catholique recognizes the benefits to both students and staff of a smoke free environment in the workplace. Therefore, all Board properties, as well as offices, schools and school vehicles, shall be non-smoking areas.

- 1) No smoking will be permitted in Board buildings, vehicles or on Board property.
- 2) The Principal will ensure that 'NO SMOKING' signs are prominently displayed in areas that are normally used by the public.
- 3) Any public group that contravenes the policy of a Smoke Free Environment, will have their school use permit rescinded.

Consistent with the Tobacco Control Act, the policy of our schools is to prohibit smoking and holding lighted tobacco anywhere in the school or on school property, by anyone, at any time.

This policy applies to students, staff and anyone using school properties. The policy also applies to field trips by staff and students, and anyone using the school bus system.